AGENDA

Friday October 21, 2016 (9:45 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA 71101

CALL TO ORDER
Mayor Walker, Chair

ROLL CALL
Kent Rogers

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS
Mayor Walker

LEGAL REPORT
BMKS

FINANCIAL REPORT
Kent Rogers

1. Fiscal Year 2016 Audit Compliance Questionnaire
   Approval of Compliance Questionnaire

NEW BUSINESS

2. Approval of Minutes
   Approval of Minutes June 17, 2016
   Mayor Walker, Chair

3. ADJOURN
   Mayor Walker, Chair

Next regular scheduled meeting - Friday, November 18, 2016

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
NLCOG Board of Directors

MINUTES

Friday, October 21, 2016 (9:45 AM)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mayor Lo Walker – City of Bossier City
Mr. William Altimus – Bossier Parish
Dr. Woody Wilson – Caddo Parish
Mr. Charles Hennington – Caddo Tax Assessor

Others Present
Mr. Kent Rogers – Executive Director
Ms. Anna O’Neal – Legal Council
Ms. Tara Bradford – Assistant to Mayor Tyler
Mr. Chris Petro – NLCOG
Dr. Shelly Barrett – NLCOG

Call to Order

Mayor Walker called the meeting to order. A quorum was present.

Public Comments

Mayor Walker asked for public comments. There were none.

Legal Report

Ms. O’Neal stated that there was no information to report.

Financial Report

1. Fiscal Year 2016 Audit Compliance Questionnaire: Approval of Compliance Questionnaire

   Mr. Rogers shared information from the Audit Compliance Questionnaire. Dr. Wilson moved to accept the questionnaire. Mr. Altimus seconded the motion. All members approved the motion to accept the compliance questionnaire.

New Business
2. Approval of Minutes: Approval of Minutes June 17, 2016

Mayor Tyler made a motion to approve the June 17, 2016 minutes. Mr. Altimus seconded the motion. All members approved the motion to accept the minutes.

3. Adjourn

Mayor Tyler made a motion to adjourn. Mr. Altimus seconded the motion. All members approved the motion to adjourn.

J. Kent Rogers, Secretary
Board of Directors
AGENDA

Tuesday November 29, 2016 (9:45 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA  71101

CALL TO ORDER                      Mayor Walker, Chair
ROLL CALL                           Kent Rogers
WELCOME & INTRODUCTIONS             Mayor Walker
PUBLIC COMMENTS                    Mayor Walker
LEGAL REPORT                        BMKS

NEW BUSINESS

1.  Regional Thoroughfare Scope and Cost
   Approval of negotiated Scope and Cost    Kent Rogers

2.  Approval of Minutes
   Approval of Minutes October 21, 2016     Mayor Walker, Chair

3.  ADJOURN                           Mayor Walker, Chair

Next regular scheduled meeting - Friday, January 20, 2017

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
NLCOG Board of Directors

MINUTES

Tuesday, November 29, 2016 (9:45 AM)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mayor Lo Walker – City of Bossier City
Mr. William Altimus – Bossier Parish
Dr. Woody Wilson – Caddo Parish

Others Present
Mr. Kent Rogers – Executive Director, NLCOG
Ms. Tara Bradford – Assistant to Mayor Tyler
Mr. Chris Petro – NLCOG
Ms. Rita Barnette – NLCOG
Dr. Shelly Barrett – NLCOG

Call to Order

Mayor Walker called the meeting to order. A quorum was present.

Public Comments

Mayor Walker welcomed the guests and stated that he had not received any public comment cards. There were no public comments.

Legal Report

Ms. O’Neal had no new information to report.

New Business

1. Regional Thoroughfare Scope and Cost

NLCOG staff met with AECOM to discuss each line item and element of the scope. After NLCOG’s negotiations on cost, an acceptable range was presented by AECOM. In response to Mayor Walker’s question, Mr. Rogers responded that the Technical Committee was involved in the initial scope process and RFP. The major items requested by the committee, functional classifications and land uses, were included in the scope. The prime will be AECOM and their subs will be BKI, Dudley Worldwide, EJES, and Franklin and Associates. Funding will come from
$250 in federal funds, $10 from the Port, $30 from NLEP (include Caddo Parish and Shreveport), Bossier Parish Police Jury, and Bossier City. Total fund amount is $312,000.
Dr. Wilson made the motion to accept. Mayor Tyler seconded the motion. All were in favor of the scope and cost as presented.

2. Approval of Minutes – October 21, 2016

Mayor Tyler moved to accept the minutes. Mr. Altimus seconded the motion. The minutes were approved as read.

Dr. Wilson motioned to adjourn the meeting. Mr. Altimus seconded the motion.

J. Kent Rogers, Secretary
Board of Directors

AGENDA

Thursday January 19, 2017 (9:45 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA 71101

CALL TO ORDER
Mayor Walker, Chair

ROLL CALL
Kent Rogers

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS
Mayor Walker

LEGAL REPORT
BMKS

NEW BUSINESS

1. Fiscal Year 2016 Audit Report
   Acceptance of the Fiscal Year 2016 Audit Report
   HMV

2. LA 3132 Inner Loop Extension Contract Extension
   No Cost Contract extension until October 6, 2017
   Kent Rogers/BKI

3. Approval of Minutes
   Approval of Minutes November 29, 2016
   Mayor Walker, Chair

4. ADJOURN
   Mayor Walker, Chair

Next regular scheduled meeting - Friday, February 17, 2017

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
Board of Directors

MINUTES

Thursday, January 19, 2017 (9:45 AM)
First Floor Seminar Room
NLCOG Office
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mayor Lo Walker – City of Bossier City
Mr. William Altimus – Bossier Parish
Mr. Charles Hennington – Caddo Parish

Others Present
Mr. Kent Rogers – Executive Director, NLCOG
Ms. Tara Bradford – Assistant to Mayor Tyler
Mr. Chris Petro – NLCOG
Ms. Rita Barnette – NLCOG
Dr. Shelly Barrett – NLCOG
Mr. Jon Flair – Heard, McElroy, & Vestal, LLC.

Call to Order

Mayor Walker called the meeting to order. A quorum was present.

Public Comments

Mayor Walker welcomed the guests and stated that he had not received any public comment cards. There were no public comments.

Legal Report

Ms. O’Neal had no new information to report.

New Business

1. Fiscal Year 2016 Audit Report

    Mayor Walker called attention to the standard annual finding of lack of preparing in-house financial statements. He confirmed that the reason for this is not feasible for us to do otherwise. Clarification was also made regarding accrued vacation hours by Mr. Jon Flair.
Mayor Walker entertained a motion to accept the 2016 audit report. Mr. Altimus moved to accept and Mayor Tyler seconded. The 2016 audit was unanimously accepted.

2. LA 3132 Inner Loop Extension Contract Extension
   Mr. Rogers clarified that this extension was a time only, no cost extension. Mayor Tyler motioned to accept and Mr. Altimus seconded.

3. Approval of Minutes, November, 29, 2016
   Mayor Tyler moved to accept the minutes. Mr. Altimus seconded the motion. The minutes were approved as read.

Adjourn

Mr. Altimus motioned to adjourn the meeting. Mayor Tyler seconded the motion.

J. Kent Rogers, Secretary
CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

LEGAL REPORT

FINANCIAL

1. Fiscal Year 2018 Federal Planning Allocations
   General Fund Income for FY 2018

NEW BUSINESS

2. Approval of Minutes
   Approval of Minutes January 19, 2017

3. ADJOURN

Next regular scheduled meeting - Friday, April 21, 2017

Board of Directors

Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
Board of Directors

MINUTES

Thursday, March 17, 2017 (9:45 AM)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mayor Lo Walker – City of Bossier City
Mr. William Altimus – Bossier Parish
Dr. Woodrow Wilson – Caddo Parish

Others Present
Mr. Kent Rogers – Executive Director, NLCOG
Ms. Africa Price – Assistant to Mayor Tyler
Mr. Chris Petro – NLCOG
Ms. Rita Barnette – NLCOG
Dr. Shelly Barrett – NLCOG
Ms. Anna O’Neal – BMKS

Call to Order

Mayor Walker called the meeting to order. A quorum was present.

Public Comments

Mayor Walker welcomed the guests and stated that he had not received any public comment cards. There were no public comments.

Legal Report

Ms. O’Neal had no new information to report.

New Business

1. Fiscal Year 2018 Federal Planning Allocations

   Mr. Rogers explained that this information presents an overview of the federal funds of the allocations available for the next fiscal year. There were no questions or comments.

2. Approval of Minutes, January 19, 19, 2017
Mayor Tyler moved to accept the minutes. Dr. Wilson seconded the motion. The minutes were approved as read.

Mr. Altimus motioned to adjourn the meeting. Mayor Tyler seconded the motion. The meeting was adjourned.

J. Kent Rogers, Secretary
AGENDA

Thursday April 20, 2017 (9:45 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA 71101

CALL TO ORDER
Mayor Walker, Chair

ROLL CALL
Kent Rogers

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS
Mayor Walker

LEGAL REPORT
BMKS

FINANCIAL

1. Introduction of Fiscal Year 2018 Budget
   Introduction of the Fiscal Year 2018 Budget for public Comment

OTHER BUSINESS

2. Approval of Minutes
   Approval of Minutes March 17, 2017
   Mayor Walker, Chair

3. ADJOURN
   Mayor Walker, Chair

Next regular scheduled meeting - Friday, May 19, 2017

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
Board of Directors Meeting

MINUTES

Thursday, April 20, 2017 (9:45 AM)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mayor Lo Walker – City of Bossier City
Mr. William Altimus – Bossier Parish

Members Absent
Dr. Woody Wilson – Caddo Parish
Mr. Charles Henington – Caddo Tax Assessor

Others Present
Ms. Tara Bradford – Assistant to Mayor Tyler
Ms. Anna O’Neal – BMKS Legal Council
Mr. Chris Petro – NLCOG
Ms. Rita Barnette – NLCOG
Dr. Shelly Barrett – NLCOG

Call to Order

Mayor Walker called the meeting to order. A quorum was present.

Public Comments

Mayor Walker asked for public comments. There were none.

Legal Report

Ms. O’Neal reported that there was no new information to report.

Financial

1. Introduction of Fiscal Year 2018 Budget

Mr. Rogers gave a brief overview of the proposed Fiscal Year 2018 budget noting that for the greatest part it remained the same as previous year. Under the income section Mr. Rogers noted that there was
a slight increase in Federal Highway funding but that there was also a slight decrease in the Federal Transit funding. Under the expenses section Rogers noted that the receptionist/administrative assistant position was being fully funded this year. Under the Special Projects section Mr Rogers noted that based on input from our technical members we are discussing having LiDAR collected as part of the Pictometry Project rather than imagery. The technical members feel that the LiDAR may be more beneficial to them at this point in time. Mr. Altimus made a motion to introduce the Fiscal Year 2018 Budget for public comment. Mayor Tyler seconded the motion and it was approved.

New Business

2. Approval of Minutes
Mr. Altimus made a motion to approve the March 17, 2017 minutes which was seconded by Mayor Tyler and approved.

3. Adjourn

Mr. Altimus mad a motion to adjourn the meeting. Mayor Tyler seconded the motion and it was approved.

______________________________________
J. Kent Rogers, Secretary
Board of Directors

AGENDA

Friday May 26, 2017 (9:00 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA 71101

CALL TO ORDER
Mayor Walker, Chair

ROLL CALL
Kent Rogers

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS
Mayor Walker

LEGAL REPORT
BMKS

FINANCIAL

1. Fiscal Year 2018 Budget
   Adoption of the Fiscal Year 2018 Budget

OTHER BUSINESS

2. Approval of Minutes
   Approval of Minutes April 20, 2017
   Mayor Walker, Chair

3. ADJOURN
   Mayor Walker, Chair

Next regular scheduled meeting - Friday, June 16, 2017

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
Board of Directors Meeting

MINUTES

Friday May 26, 2017 (9:00 am)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mr. Charles Henington – Caddo Tax Assessor
Mr. William Altimus – Bossier Parish

Members Absent
Dr. Woody Wilson – Caddo Parish
Mayor Lo Walker – City of Bossier City

Others Present
Ms. Anna O’Neal – BMKS Legal Council
Ms. Rita Barnette – NLCOG

Call to Order

Mr. Altimus called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Mr. Altimus asked for public comments. Mr. John Perkins asked to speak regarding the budget. Mr. Perkins stated that he was concerned with the funding for the I-49 Inner City project and if there was adequate funding to complete the project. He expressed concerns that there had been several million dollars allocated to the process and yet it was still incomplete. Mr. Perkins asked if additional funding would be allocated to complete the study process and if so from what source. Mr. Perkins made a request for a final copy of the budget. At this request Mr. Altimus provided him with the copy from his binder. There was no further request for comments.

Legal Report

Ms. O’Neal reported that there was no new information to report.
Financial

1. Adoption of Fiscal Year 2018 Budget

Mr. Rogers gave a brief overview of the proposed Fiscal Year 2018 budget noting that for the greatest part it remained the same as previous year. Mr. Rogers stated that they had not received any public comments other than those just expressed this morning. Under the income section Mr. Rogers noted that there was a slight increase in Federal Highway funding but that there was also a slight decrease in the Federal Transit funding. Under the expenses section Rogers noted that the receptionist/administrative assistant position was being fully funded this year. Mayor Tyler stated that in the future she would like to review the local apportionments and how they relate to populations. Mayor Tyler motioned to adopt the Fiscal Year 2018 Budget as presented. Mr. Henington second the Motion. The motion was approved.

New Business

2. Approval of Minutes

Mr. Altimus asked the members to take a moment to review the minutes of the April 20, 2017 meeting. Mr. Henington made a motion to approve which was seconded by Mayor Tyler. The motion was approved.

Mr. Altimus then asked if Mr. Rogers could give a brief overview of the Jimmie Davis Bridge open house that was conducted by the Department of Transportation. Mr. Rogers stated that the meeting was well attended but that there was some great concern over what was presented. Mr. Rogers stated that the department presented an option that would include the building of a new 4-lane bridge. However, the existing bridge would then be converted to a bicycle and pedestrian facility. Mr. Altimus asked if this was the same alternative presented at the previous meeting at the dotd district office. Mr. Rogers stated it was. Mayor Tyler noted that her staff had also advised her of this option and that they were against the option. Mr. Rogers stated that this did not fit with the discussion that was held between them, the Secretary of DOTD and the Governor. Mr. Altimus asked Mr. Rogers to provide them with the previous information and draft a letter stating the fact that the options presented by the department are not supported by the locals. Mayor Tyler asked Mr. Rogers to draft this letter for joint signature by all and to reiterate that the locals had no desire nor the abilities to take over the existing bridge upon completion of the project.

3. Adjourn

Mayor Tyler motioned to adjourn with Mr. Henington seconding the motion. The meeting was adjourned.

J. Kent Rogers, Secretary
Board of Directors

Preliminary AGENDA

Friday June 16, 2017 (9:45 am)
NLCOG Offices 1st Floor Seminar Room
625 Texas Street, Shreveport, LA 71101

CALL TO ORDER
Mayor Walker, Chair

ROLL CALL
Kent Rogers

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS
Mayor Walker

LEGAL REPORT
BMKS

1. FINANCIAL

2. Fiscal Year 2017 Audit
   Approval of Letter of Engagement with HMV
   Kent Rogers

OTHER BUSINESS

3. Approval of Minutes
   Approval of Minutes May 19, 2017
   Mayor Walker

4. Election of officers for Fiscal Year 2018
   Election of Chair and Vice Chair for Fiscal Year 2018 beginning July 1, 2017
   Mayor Walker

5. Calendar of Meeting Dates for Fiscal Year 2018
   Approval of Regular Meeting Dates for Fiscal Year 2018 beginning July 1, 2017
   Mayor Walker

6. ADJOURN
   Mayor Walker, Chair

Next regular scheduled meeting - Friday, August 18, 2017 9:45 or immediately following the MPO

Board of Directors
Mayor Walker- Chair, Dr. Woody Wilson – Vice Chair, Mayor Tyler, William Altimus, Charles Henington, Jr.
Board of Directors Meeting

MINUTES

Friday June 16, 2017 (9:45 am)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mayor Ollie Tyler – City of Shreveport
Mr. Charles Henington – Caddo Tax Assessor
Mr. William Altimus – Bossier Parish
Dr. Woody Wilson – Caddo Parish
Mayor Lo Walker – City of Bossier City

Members Absent
None

Others Present
Ms. Anna O’Neal – BMKS Legal Council
Mrs. Shelley Barrett – NLCOG
Ms. Rita Barnette – NLCOG

Call to Order

Mayor Walker called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Mr. Walker stated he had not comment cards asked if anyone wished to speak. There were not public comments.

Legal Report

Mrs. O’Neal reported that in terms of litigation there was nothing to report. Mrs. O’Neal stated that their firm had been working with Mrs. Barrett on a couple of items. The safety coalition is soliciting the local universities on putting together a series of public service announcements. She stated that they were putting together a licensing agreement for the coalition to use these announcements in the future and that they were also working on a donations agreement should an individual wish to donate funds towards the coalition. Mayor Tyler asked to be sure to include Southern University. Mrs. Barrett stated they were having a hard time with response back from Southern and asked Mayor Tyler if she could assist with a contact or help. Mayor Tyler stated she would get a contact for Mrs. Barrett. Mayor Walker asked if there was anything on the litigation front. Mrs. O’Neal stated not at this point we are still waiting on dismissal.
Financial

1. Fiscal Year 2017 Audit Letter of Engagement.

Mr. Rogers directed the board's attention to the Letter of Engagement with Heard, McElroy, & Vestal included in their packet. Mayor Walker asked if this was the same firm as used in the past. Mr. Rogers noted, same firm, same basic scope, same basic work. Letter of engagement is to be signed by both executive director and board chair. Mr. Altimus motioned to approve the Letter of Engagement with HMV for the Fiscal Year 2017 Audit. Mayor Tyler second the Motion. The motion was approved.

New Business

2. Approval of Minutes

Mayor Walker asked the members to take a moment to review the minutes of the May 26, 2017 meeting. Mr. Henington made a motion to approve which was seconded by Dr. Wilson. The motion was approved.


Mayor Walker stated that the next item for discussion was the election of officers for Fiscal Year 2018 which begins July 1, 2017 and runs through June 30, 2018. Mayor Walker asked about the two vacant board positions. Mr. Rogers noted that these were placed there during the reorganization and incorporation efforts with the intent on having DeSoto and Webster filling those spots. Mayor Walker noted that they had not participated in the past but had expressed interest. Mr. Altimus stated that he would reach out to them and begin those talks. He asked Mr. Rogers to assist him with some information for those discussions such as what the buy-in would be, etc. Mr. Henning asked would we reach out to Red River or others. Mr. Altimus stated let’s start with these and see if there is interest and then go from there. Mayor Walker entertained a motioned to approve the slate of officers as presented with Dr. Wilson serving as Chair and Mr. Altimus as Vice Chair. Mayor Tyler motioned, Mr. Altimus second, the motion was approved. Mr. Altimus stated he would keep everyone appraised of Webster and DeSoto interest.


Mayor Walker stated that the next item for discussion was the Calendar of Meeting Dates for Fiscal Year 2018 which begins July 1, 2017 and runs through June 30, 2018. Mayor Walker suggested we continue with the same format as in the past. Mayor Tyler motioned to approve the calendar of Regularly Scheduled Meeting Dates with those being the third Friday of each month except for July and December. Mr. Altimus second the motion, the motion was approved.

5. Adjourn

Mayor Walker stated we were at the end of the agenda, Dr. Wilson motioned to adjourn with Mr. Altimus seconding the motion. The meeting was adjourned.

J. Kent Rogers, Secretary