Metropolitan Planning Organization Transportation Policy Committee

Minutes

Friday, August 16, 2013 (10:00 a.m.)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street
Shreveport, LA 71101

Members Present
Dr. Woody Wilson – Caddo Parish Commission
Mayor Lo Walker – City of Bossier City
Mayor Cedric Glover – City of Shreveport (arrived late)
Mr. Sam Marsiglia – Bossier MPC
Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC
Mr. Darrell Goza – LaDOTD
Mr. Gene Eddy – SporTran (arrived late)

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Chris Petro – NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was not present.

I. Call to Order

Mayor Walker welcomed the members of the public and of the committee to the meeting.

II. Roll Call

Members present: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC; Mr. Darrell Goza – LaDOTD

III. Amend Agenda

There were no amendments to the agenda.

IV. Executive Director’s Report

Mr. Rogers began the Executive Director’s Report with a discussion of the regional mega projects presented to the staff at the Louisiana Department of Transportation and Development (LaDOTD) in July. Mr. Rogers stated the results of the LaDOTD’s review forms are unknown at present. Mr. Rogers stated the plan is to post projects for the public to review and respond with their priorities,
as well as to move forward within this body to review each project and select a primary focus as was done with the I-49 North project. Mr. Rogers stated a primary focus would be necessary due to limited funding. Mayor Walker asked that I-69 SIU 16 be changed to LaDOTD responsibility as he was simply trying to bring the project to their attention since Texas DOT was supposed to take the lead on the planning and environmental study. He stated he was unclear whether that was necessary or if he was just listed as advocate because he presented the project at the meeting in July. Mayor Walker stated his personal opinion was that the Barksdale Gate access should be a priority based on its regional importance and that it is a doable project, though all the projects listed were important. Mayor Walker reiterated the necessity for the committee to stand together behind priority projects. The members present gave a general concurrence.

Mr. Jones warned the MPO will be faced with some political consequences to come, with the review and selection of a priority choice. Mayor Walker asked that the regional mega projects topic remain on the agenda for the next meeting with the intent to inform the members about the projects and try to reach a consensus. Dr. Wilson asked that the staff develop a matrix with the objective of evaluating each project and selecting a regional priority one. Mr. Rogers stated the New Orleans MPO developed a nice presentation that the staff would use as a template to present the projects to the committee. He stated this could also serve as the first step to the region’s update to the Long Range Transportation Plan.

After Mayor Glover and Mr. Gene Eddy arrived, creating a quorum, Mayor Walker recapped the discussion to this point. Mr. Jones stated even the long range decisions have short-range financial consequences. For instance, once a Stage 1 is completed, if it’s not constructed in three years, you may have to go back to the beginning. Mr. Rogers corrected that it’s not always the case that you have to start over; the project must be reviewed and any changes noted prior to moving forward. Mr. Jambor asked about specific selection criteria that could be used. Mr. Rogers stated that staff would use the Federal Highway Administration’s (FHWA) criteria and planning objectives. Mayor Walker proposed that the next meeting be scheduled for two hours to review and begin ranking the projects. Mr. Jones suggested the members maintain contact with the legislative delegation and inform them of the process that is about to occur within this body. Mayor Walker moved that the committee put the formal presentations on the agenda for the next meeting. Dr. Wilson motioned and Mayor Glover seconded the motion. It passed with no objections.

Ayes: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover – City of Shreveport; Mr. Sam Marsiglia – Bossier MPC; Mr. Darrell Goza – LaDOTD; Mr. Gene Eddy – SporTran

Mr. Rogers informed the members that the final Environmental Impact Statement (EIS) for I-69 SIU 15 was received and would be out for public comment until October 6, 2013. The EIS should be available for a Record of Decision (ROD) by the end of year.

V. Public Comments (Agenda Items)

There were no public comments.

VI. Old Business

Mr. Rogers directed the members to the copy of the supplemental agreement between NLCOG and LaDOTD for the additional funding for the I-49 Inner City Connector (ICC) Stage O study. He stated
in their packet is a copy of agreement that was received and signed and this copy was just for their information.

Mr. Rogers updated the members on the contract with BKI for the LA 3132 Stage 1 report. He stated the draft scope of services from BKI was received and approved along with the cost estimate of approximately $1.2 million for the EIS. LaDOTD is working on funding amendments for the additional costs. He stated as soon as that is approved, we can move forward with the Executive Committee approval. Mr. Rogers stated the increased cost is due to the need for additional public involvement and meetings. Mr. Rogers cautioned that there will likely be legal issues as the project starts, but the plan is to complete a full EIS to help alleviate any challenges. He stated should it go to litigation as an Environmental Assessment, a judge usually first orders the full EIS to be completed on the project which is why we’re already heading in that direction. Mr. Rogers also stated that at that point any litigation would be filed against the process itself and we’ve been following the process all along.

Mayor Walker directed the members to the third item under Old Business. Mr. Rogers stated staff corrected the 2010 Urbanized Area Boundary around the Port, maintaining its rural standing as requested. Mr. Petro explained the process and consultation with LaDOTD and that this boundary is updated every 10 years, post-Census results. Mr. Rogers stated Mr. England had reviewed it and concurred. Mayor Glover motioned to approve the boundary as illustrated and Dr. Wilson seconded. The motion passed with no objections.

Ayes: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover – City of Shreveport; Mr. Sam Marsiglia – Bossier MPC; Mr. Darrell Goza – LaDOTD; Mr. Gene Eddy – SporTran

Mayor Walker directed the members to the updated list of meeting dates and time for the MPO Transportation Policy Committee for Fiscal Year 2014. Dr. Wilson motioned to approve the revised slate of meeting dates and Mayor Glover seconded. The motion passed with no objections.

Ayes: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover – City of Shreveport; Mr. Sam Marsiglia – Bossier MPC; Mr. Darrell Goza – LaDOTD; Mr. Gene Eddy – SporTran

VII. New Business

Mayor Walker directed the members to the selection of consultants for the transit development plan. Mayor Glover motioned to approve the recommendation of URS for the planning work per staff and SporTran recommendation. Dr. Wilson seconded the motion. Mr. Rogers stated URS and Baker Group submitted proposals that NLCOG staff reviewed along with staff from SporTran. He stated there are several issues including the movement of the terminal to the new multi-modal terminal, how to best serve the downtown riverfront, performance measures as required by MAP-21 Transportation legislation, and developing better routes to increase services provided that this would address. Mayor Walker asked if this body had previously approved this study and the cost approved. Mr. Rogers stated yes the committee already approved and that LaDOTD would fund the study at $250,000 through FTA funds and SporTran would put up the match support. Mr. Eddy stated he felt that URS had the better proposal and wholeheartedly recommended them based on the proposal package received and evaluated. The motion passed with no objections.
Mayor Walker moved the committee to the next order of business which was approval of the minutes from the May 20, 2013 meeting. Dr. Wilson motioned and Mayor Glover seconded. Mayor Walker noted a recommendation for staff to include page numbers on the minutes as well as a correction to the discussion of the rail line from Texas. He stated the dollar amount was out of context and for a larger project, not what was reference in the minutes. He asked that the “$3 billion” cost be taken out of the minutes as it is not tied to the feasibility studies as discussed. The motion passed with no objections.

VIII. Public Comments (Non-agenda Items)

There were no public comments.

IX. Adjourn

With no further discussions, Mayor Glover motioned to adjourn with Dr. Wilson seconding. The members adjourned for a five minute break before proceeding with the Executive Committee meeting.

J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Friday, September 20, 2013 (10:00 a.m.)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street
Shreveport, LA 71101

Members Present
Mr. Bruce Easterly (non-voting for Mr. Bill Altimus) – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mayor Lo Walker – City of Bossier City
Mayor Cedric Glover – City of Shreveport (arrived late)
Mr. Sam Marsiglia – Bossier MPC
Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC
Mr. Gene Eddy – SporTran

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Chris Petro – NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was not present.

I. Call to Order

Mayor Walker welcomed the members of the public and of the committee to the meeting. He stated that in absence of a quorum, the committee would proceed with the Executive Director’s report and not conduct any official business.

II. Roll Call

Members present: Mr. Bruce Easterly (non-voting for Mr. Bill Altimus) – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC

III. Amend Agenda

There were no amendments to the agenda.

IV. Executive Director’s Report

Mr. Rogers began the Executive Director’s Report with a discussion of the upcoming Certification Review with the Federal Highway Administration (FHWA) and the Federal Transit
Administration (FTA) on October 22 – 23, 2013. This review is to ensure that the planning requirements of the federal transportation legislation are followed and if the MPO is meeting the goals and structures of the planning process. He stated the review would commence with a Public Listening Session in which the review team will solicit comments on the transportation planning process followed in Northwest Louisiana. Mayor Walker asked how the meeting would be advertised. Mr. Rogers stated that a block ad would run in the newspaper, as well as announcements on NLCOG’s website and Facebook page, and an e-mail blast. Mr. Rogers also informed the members that the team from FHWA and FTA may want to speak with each of them and that they would be contacted directly. Mr. Rogers stated there were no significant findings or corrective actions from the previous review in 2008, there were only recommendations.

V. Public Comments (Agenda Items)

Mayor Walker asked the two community members in attendance if they would like to make any comments. Philip Maxwell asked if NLCOG had a social media presence. Mr. Rogers stated NLCOG does have a Facebook page and website. He asked Mr. Maxwell to leave his contact information and staff would add him to our contact lists.

VI. Old Business

Mayor Walker directed the members to the old business, and stated that no official action would be taken due to no quorum. Mr. Rogers discussed the Federal Transit Administration (FTA) 5310 designation as was previously voted on by this body to be the MPO. Mr. Rogers stated that due to some streamlined programs and large urban MPO allocations in the Moving Ahead for Progress in the 21st Century (MAP-21) transportation legislation, staff recommends that LaDOTD be the designated recipient instead of the MPO and to continue their approved process with project approval and selection to be done by the MPO through the Coordinated Human Services Transportation planning process. Mayor Walker asked if the 5310 is a new program; Mr. Rogers stated no it’s an existing program with money designated specifically to large urban areas. Mr. Rogers stated LaDOTD used to choose which projects were funded but now they will submit compliant applications to the MPO to rank for funding. He stated the money is only used in the Census urban area. Dr. Wilson asked if the resolution had to be adopted today and if it would be too late to adopt at the next meeting due to no quorum. Mr. Rogers said, that no, it would be fine to wait until the next meeting. Dr. Wilson asked what provisions were provided for seniors. Mr. Rogers stated that it is typically vans to transport. Mr. Eddy clarified that usually they are the airport-shuttle type vans. Mr. Rogers and Mr. Eddy further discussed the plans for a multi-modal transit hub and call center in Shreveport through SporTran. There was no vote due to no quorum. Mayor Walker stated the committee would revisit this issue if there is a quorum soon.

VII. New Business

Mayor Walker moved the committee to the next order of business which was approval of the minutes from the May 20, 2013 meeting. He again stated that no motion would be heard but that the minutes were an important background as to why this longer meeting was scheduled to discuss the various regional mega projects and how the committee can begin to develop ranking measures for each project. Mayor Walker further stated that the committee would continue into a discussion of the matrix staff developed.
Mr. Rogers explained the background for development of the regional mega projects matrix (per Dr. Wilson’s request at the August meeting). Mr. Rogers stated this matrix is a starting point for this committee to incorporate the planning factors into an objective evaluation of the projects and developing a regional priority. Mr. Rogers gave a brief description of the projects as shown on the matrix. Mr. Rogers stated the committee needed quantifiable measures to aid in deciding the next regional priority. Mr. Jambor stated the committee would need to weight the measures. Mr. Rogers stated MAP-21 requires performance measures and that the MPO is required to develop them in conjunction with the state and transit operator. Mr. Rogers stated staff is working toward meeting that requirement with the first step being the addition of Mr. Eddy, the transit operator, to the MPO Transportation Policy Committee. The next question is should the airport be added as another mode of transportation, and if they are added, does it create an issue with the airport authority being essentially a function of the City of Shreveport. Mayor Walker asked if LaDOTD had taken a stance on including airports. Mr. Rogers stated the New Orleans airport sits on the three MPOs within the New Orleans metropolitan region. Mr. Rogers stated LaDOTD has a draft of the performance measures presented to the advisory council. He said MAP-21 identifies national goals and performance measures along with the requiring the development of a national freight system.

Mr. Rogers directed the members to the draft of the state goals and objectives for performance measures. He stated staff recommendation is to follow Florida’s performance report. Mr. Easterly asked if the MPO had to follow the state’s measures since it is all part of the same system. Mr. Rogers stated that the measures are the same but for reporting methods, the staff felt Florida’s is straightforward. Mr. Easterly said the measures have to be realistic and asked if Mr. Rogers had brought the Florida report to LaDOTD’s attention. Mr. Rogers stated there would be a meeting next week at which he planned to present the report. Mr. Jambor asked if it was LaDOTD’s business, or anyone else’s, on what the committee decided on weighing the factors. He asked if the MPO is required to document their measures. Mr. Rogers stated that MAP-21 does require those to be documented. Mr. Easterly stated the committee needs to be careful and not put stronger performance measures on themselves than necessary. He said there is a need to wait and see what LaDOTD develops and then the MPO should follow in their steps.

Mayor Glover arrived at about 10:45 a.m. which created a quorum.

Mayor Walker stated the committee would revisit the issue of the FTA 5310 Designee. Mr. Rogers gave a quick recap of the discussion. Mayor Glover motioned to approve LaDOTD as the 5310 Designee with Mr. Eddy seconding. The motion passed unanimously.

**Ayes: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover – City of Shreveport; Mr. Sam Marsiglia – Bossier MPC; Mr. Gene Eddy – SporTran**

Mr. Maxfield asked about the process of applying for FTA 5310 funding and if an agency from the private sector could apply and/or be awarded funding. Mr. Rogers stated that LaDOTD advertises a call for applications and that NLCOG would send out notice as well. Mr. Maxfield asked how to be notified. Mr. Rogers stated the state advertises as well as sends out e-mail notices and web notices and that NLCOG also sends out e-mail notices and puts a notice on our website. Mr. Maxfield asked how to qualify and that iShuttle’s goal is to be an active participant in the process.

Mayor Walker moved the committee to the approval of the minutes from the August 16, 2013 meeting. Dr. Wilson motioned to approve the minutes as presented with Mr. Eddy seconding. The motion passed unanimously.
Mayor Walker directed the committee back to the discussion of the mega projects. Mr. Rogers summarized the discussion to this point. Mr. Rogers stated the MPO needs to look at the project specific measures to put quantifiable and objective criteria. Mr. Easterly stated it is difficult to compare and that some projects have national/statewide/local significance. Mr. Eddy asked in what context the measure would be presented – national/statewide/local. Mr. Jambor stated it was for the MPO to have consensus and assign values to criteria as best they can and that the measures are just a tool for this body. Mr. Rogers stated that to the best of the MPO's ability the measure need to align. Dr. Wilson stated there is a need to try to find a mechanism to take emotion out of the decision. Mayor Walker stated his focus is on what is doable, and that for him, that is the Barksdale Access gate and entrance. Mr. Easterly stated the committee doesn't want to break it down so much that they lose their vision. Dr. Wilson asked if the MPO would prioritize each project. Mayor Walker stated the MPO needs to zero in on one project that they all agree is the number one priority and that will help local legislators. Mayor Glover stated improvements to the road system would be needed if there is no I-49 Inner City Connector.

Mr. Marsiglia asked how project costs fall into the ranking. Dr. Wilson stated the projects need to be divided into short, mid and long range. Mr. Rogers stated that the Long Range Transportation Plan (LRTP) does divide projects into these three ranges. Mr. Easterly stated all of this then goes into the state's LRTP. Mayor Walker stated his focus remains on what is doable, and that is the Barksdale Access gate. Mayor Walker motioned for the MPO to designate the Barksdale Air Force Base Access gate as the recommended priority. Dr. Wilson seconded.

Mayor Glover asked for an update from Mayor Walker about the BAFB interchange and access. Mayor Walker stated that the interchange will address time travel from the east reservation, along with safety due to the weapons storage area. Also with Cyber growing and the expected continued growth this project is doable and needed from an economic impact standpoint as well. Mr. Easterly stated that currently there is no entrance to BAFB that is not affected by a railroad and the new entrance would be a free and unobstructed exit. Mr. Jones stated the residential area discussed is a 30 minute drive within the base to exit and that the gate would be attractive as an operational element. Mr. Easterly stated the base would be more secure with the new entrance. Mr. Rogers stated a small amount of FHWA money is available to help pay for the gate. Dr. Wilson asked if the state will provide funding. Mr. Rogers stated there is some discussion.

Mr. Rogers stated staff would take the committee's comments and augment the matrix, and then send the update to the committee. Dr. Wilson

Mr. Jones stated the members need to remember they must be able to speak with conviction in front of everyone regarding what projects are selected as priority and they will need to make sure the local delegation is behind their decision. Mayor Walker stated the best chance is to get the BAFB gate. Mayor Walker restated his motion for the MPO to designate the Barksdale Air Force Base Access gate as the recommended priority. Dr. Wilson seconded. Mayor Glover stated he was not prepared to take that position and would not offer an alternate motion. Mayor Glover stated that either result from the I-49 ICC EIS (the complete I-49 ICC and/or upgrade to I-220) might be the needed priority. Mayor Walker withdrew his motion and asked that at the next meeting staff provide answers to the questions raised today before the committee makes a premature decision.
Mayor Glover asked for details about the projects and their viability. Mr. Jambor stated the committee needs to evaluate the no-build modeling for the I-49 ICC. Mr. Roger stated staff will complete more of the matrix with the committee's recommendations. Mayor Walker asked if the MPO can add mega projects. Mr. Rogers affirmed.

Dr. Wilson motioned to table Mayor Walker's motion with Mr. Marsiglia seconding. The motion passed unanimously.

Ayes: Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover – City of Shreveport; Mr. Sam Marsiglia – Bossier MPC; Mr. Gene Eddy – SporTran

VIII. Public Comments (Non-agenda Items)

There were no public comments.

IX. Adjourn

With no further discussions, Dr. Wilson motioned to adjourn with Mr. Marsiglia seconding. The members adjourned for a five minute break before proceeding with the Executive Committee meeting.

J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Friday, November 15, 2013 (10:00 a.m.)
Second Floor Conference Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mr. Bill Altimus – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission (arrived late)
Mayor Lo Walker – City of Bossier City
Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC
Mr. Gene Eddy – SporTran (arrived late)
Mr. Darrell Goza – LaDOTD District 4

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Chris Petro – NLCOG
Mrs. Lisa Frazier – NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was not present.

I. Call to Order

Mayor Walker welcomed the members of the public and of the committee to the meeting. He stated that in absence of a quorum, the committee would proceed with the Executive Director’s report and not conduct any official business.

II. Roll Call

Members present: Mr. Bill Altimus – Bossier Parish Police Jury; Mayor Lo Walker – City of Bossier City; Mr. Roy Jambor (non-voting for Charles Kirkland) – Shreveport MPC; Mr. Gene Eddy – SporTran (arrived late); Mr. Darrell Goza – LaDOTD District 4

III. Amend Agenda

There were no amendments to the agenda.

IV. Executive Director’s Report

Mr. Rogers began the Executive Director’s Report with a discussion of the Certification Review with the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that
occurred on October 22 – 23, 2013. Mr. Rogers reminded the members that the review was to ensure that the planning requirements of the federal transportation legislation are followed and that NLCOG, as the designated Metropolitan Planning Organization for Northwest Louisiana (MPO) meets the goals and structures of the planning process. He stated the review began with a Public Listening Session on Monday, October 21, 2013, when the review team solicited public comments on the transportation planning process in Northwest Louisiana. Mr. Rogers informed the members that no corrective actions were noted and that the main findings were the need for the agreements to be updated and approved by June 30, 2014 and the Long Range Transportation Plan (LRTP) expires in November 2014 and needs to be updated. Mr. Rogers stated staff was preparing a Request for Proposals (RFP) for the LRTP update.

Mr. Rogers briefed the members about the completion of a portion of Interstate 49 North. He stated a ribbon cutting was planned for the following week for Segments E through I. He stated as he received more information regarding the ribbon cutting, he would inform the members. Mr. Goza stated the ribbon cutting would be sometime after November 19. Mr. Rogers further discussed the I-49 Inner City Connector (ICC) and stated Providence was currently completing field work for the economic impact analysis. He further discussed the I-220 alternate route for the I-49 ICC would require the same standards as a build-through, meaning I-220 would need to be brought up to interstate standards, including parts of LA 3132. Mr. Rogers stated the bridge across Cross Lake may need expansion depending on the traffic volumes over the bridge. Mayor Walker asked if the costs of the upgrades and possible bridge expansion might cause people to go back to the inner city build-through. Mr. Rogers stated it might, and that more detailed study would occur on the preferred corridor. Mayor Walker asked if there would be one intersection instead of two. Mr. Rogers stated there would be a design exception allowing for two interchanges. Mr. Gene Eddy with SporTran joined the committee. There was still not a quorum as one more voting member was still needed.

Mr. Rogers stated another round of community meetings for the I-49 ICC would occur in the early spring and any remaining meetings would be at the end of the process with the formal public hearings.

Mr. Rogers updated the members on I-69 and some comments received from the Environmental Protection Agency (EPA). Dr. Wilson with the Caddo Parish Commission arrived, creating a quorum. Mayor Walker clarified that a resolution from the committee to the FHWA was needed requesting a quick response to the EPA’s comments. Mr. Rogers stated it would be prudent to send a letter or resolution. Mayor Walker asked for a motion from the committee to have Mr. Rogers draft a resolution on behalf of the committee. Mr. Altimus motioned and Dr. Wilson seconded. The motion passed with no objections. Mr. Goza cautioned to carefully word the resolution; Mayor Walker asked for a draft to be sent to the committee for review.

Mr. Rogers discussed the upcoming "Designing Streets for Pedestrians and Bicyclists" workshop scheduled for January 13-15, 2014. He said there was space for about 30-40 participants, depending on the final location selected.

Mrs. Frazier updated the members on the Safe Routes to Schools program, currently at seven schools across Bossier and Caddo Parishes. Mrs. Frazier briefly discussed the non-infrastructure component at the schools, along with the infrastructure improvements currently in construction at the original four schools. Mrs. Frazier stated the final purchases, including bike racks and solar powered speed signs, should be forthcoming. Mayor Walker asked if the slow process for reimbursement from LaDOTD had resolved. Mrs. Frazier stated that the reimbursements seem to be happening a bit quicker. Mayor Walker stated the solar speed signs were a great visual safety
improvement. Mrs. Frazier briefly explained the various activities depicted in the member handouts including Walk to School Day, ADA-compliant ramps and truncated domes, walking trails, and bicycle pads and racks.

V. Public Comments (Agenda Items)

There were no public comments.

VI. Old Business

Mr. Rogers discussed the Mega Projects Review and ranking criteria. He stated with the fiscal audit and certification review, not much progress had been made on the ranking criteria. He suggested the committee discuss breaking the projects into short-, mid-, and long-range categories. Mayor Walker asked if LaDOTD would accept the categories and then the rankings within the categories. Mr. Goza stated that he felt the committee backing one project would be a better solution so as not to split the committee and possibly the legislators. He also stated some of the projects might change drastically over the next few years due to the trust fund. Mayor Walker agreed and said the committee needs to come together and then the legislators can stand behind the local delegation.

Mayor Walker also stated he still felt the I-220 Barksdale Air Force Base gate access was the best option as it is the project that is ready-to-go. Mr. Rogers stated that in terms of the quickest, easiest projects the BAFB gate access is the best project. He further said Jimmie Davis Bridge would be a good project, but due to the cost, it may be difficult. Mayor Walker stated the cities and parishes need to prioritize a list that the local community can support, including BAFB, especially with the Base Realignment occurring in the next few years. Mr. Jambor stated the committee should support short-range projects that can be online and not jeopardize longer-range projects. He stated both can be supported and completed. Mr. Goza clarified that projects like I-49 will go through a certain process before they would “die” and funding not be jeopardized. Mayor Walker stated the committee owed the state and answer and he does not want to keep postponing the decision. Mr. Rogers stated there is not an official deadline with the state. Mayor Walker stated postponing until the next meeting the decision for a final vote as Mayor Glover was not present. Mr. Goza asked if any information had been presented to the public regarding the benefits of the BAFB gate access as their support is critical other than the occasional news story. Mr. Altimus stated the economic impact of the gate access is crucial to the area. Mayor Walker stated an economic impact study was completed. Mr. Goza stated informing the public about the projects prior to voting was crucial to gaining input. Dr. Wilson suggested prioritizing projects with decision points for what takes precedence, i.e. economic impacts, costs, etc. Mr. Rogers suggested a press release on the BAFB gate access project. Mr. Goza suggested sending out pure facts to put fresh in the mind of the public what the project is about and the benefits. Mayor Walker asked if the next meeting would be in January. Mr. Rogers stated yes, unless the committee calls a special meeting. Mayor Walker suggested a press release with information on all projects. Mr. Jones stated he appreciated Mr. Goza’s approach. Mr. Goza stated the BAFB gate access doesn’t have a life of its own and other projects such as I-49, I-69 and Jimmie Davis Bridge will go through a specific process regardless, but the gate access may not. Dr. Wilson asked if the money for the bridge access will move through the state. Mr. Rogers stated that may be a misperception stemming from previous news articles. Mayor Walker suggested tabling the vote until the next meeting in January and NLCOG sending out a press release stating appropriate facts about the BAFB gate access. Mayor Walker suggested putting the Mega Projects/Priorities as an agenda item for vote and Mayor Walker or Dr. Wilson will speak with Mayor Glover about what the committee discussed. Mr. Jones stated the prioritization may need to wait until a later meeting due to Mayor Glover not being present in this discussion.
Mr. Rogers discussed the capital outlay for the Rail Feasibility Study that LaDOTD will fund. Dr. Wilson asked if this study would be in partnership with the East Texas coalition. Mr. Rogers stated NLCOG is part of the coalition but this study would only cover Shreveport to Mississippi. Mayor Walker stated it needs to be specific as Louisiana’s border to border along the I-20 corridor. Mr. Rogers stated that still needs to be worked out with LaDOTD. Dr. Wilson asked how much money for the study. Mr. Rogers stated $250,000.

VII. New Business

Mayor Walker moved the committee to the next order of business which was approval of the minutes from the September 20, 2013 meeting. Mr. Eddy motioned to the minutes as presented with Dr. Wilson seconding. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4

Mayor Walker directed the committee to the approval of the Long Range Transportation Plan (LRTP) Scope and RFP. Mr. Rogers stated staff would like for the update to be done by November 2014 as that is when the current plan expires. He stated the update would include the required performance measures, as well as a comprehensive surface transportation plan. Mr. Rogers stated NLCOG’s consultant selection procedures require advertisement in The Times and the Daily Journal of Commerce, as well as notice published on our website. He stated the Technical Advisory Committee (TAC) will review submissions and recommend to the committee the top three. Presentations could be required of the short-listed firms; it is the decision of this committee. Mayor Walker asked when the existing plan expires. Mr. Rogers stated November 2014. Mayor Walker asked for a motion to approve the LRTP Scope and RFP with presentations from the short-list. Dr. Wilson motioned with Mr. Eddy seconding. The motion passed unanimously with no further discussion. Mr. Petro stated he will schedule a TAC meeting once submissions are received.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4

Mayor Walker directed the committee to the Request for Qualifications (RFQ) for a North Louisiana Passenger Rail Feasibility Study. Mr. Rogers instructed the members that the final scope would be refined with the selected consultant. Mayor Walker restated he would like for the boundaries of the study to be the borders of Louisiana with Texas and Mississippi. Mr. Rogers affirmed that the clarification would be made and added to the RFQ which was planned to be sent out on Wednesday, November 20, 2013. Mayor Walker also wanted to clarify that with the East Texas Coalition working on their study NLCOG is assuming a favorable outcome of that study. Dr. Wilson asked Mr. Rogers if he knew of firms that do this type of work. Mr. Rogers stated he was aware of several firms that have the qualifications to complete this study. He also stated that staff had met with LaDOTD Secretary LeBas about NLCOG advertising this RFQ. Mayor Walker called for a motion to approve the RFQ for the North Louisiana Passenger Rail Feasibility Study. Dr. Wilson motioned with Mr. Altimus seconding. The motion passed with no opposition and no further discussion.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4
Mr. Petro discussed the FTA Veterans Grant Transportation Improvement Program (TIP) Amendment presented to the committee. Mr. Petro stated SporTran applied last year for the FTA grant for a one call/one click call center. Mr. Eddy stated the location would be on Murphy Street within the planned intermodal transportation center. Mr. Petro stated since this is a new award, a full TIP amendment with NLCOG’s outlined public involvement process is required. This includes a newspaper block advertisement and notice published on NLCOG’s website. Mr. Eddy stated SporTran is currently working with the architect to include a space to combine with the Lift Line call service; this would allow “fleshing out” with outreach to veterans and social service agencies. Mayor Walker stated the East Texas rail group is working to get veterans from Texas to Shreveport’s VA Medical Center on empty spots on Amtrak trains and this may create an increase in the need for the call center. Dr. Wilson motioned to approve the TIP amendment for inclusion of the FTA Veteran’s Grant. Mr. Altimus seconded the motion. The motion passed unanimously. Mr. Rogers reminded the committee that the amendment was approved subject to public comments received during the review and comment period. If significant comments are received, the committee may need to revisit the item at the next meeting. Dr. Wilson restated his motion to approve the TIP amendment for inclusion of the FTA Veteran’s Grant subject to public comments. Mr. Eddy seconded the motion. Dr. Wilson asked Mr. Eddy if this was recurring money; Mr. Eddy stated it was just one-time capital funding. Mr. Goza asked if it was just to be used for veterans. Mr. Eddy stated SporTran already receives calls and provides services for veterans, as well as others, and that this funding specifically targets certain veteran’s human services and transportation services. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4

VIII. Public Comments (Non-agenda Items)

Mr. Jambor discussed the upcoming Master Plan workshop the MPC will hold on December 7, 2013. He stated they will announce new initiatives, such as the transit plan update and others, and that a certified planning assistance team will be at the event to announce upcoming work. Mr. Rogers stated NLCOG staff will talk about the Shreveport Commons Bicycle and Pedestrian work they participated in with SRAC. Mayor Walker stated Senator Landrieu asked to take the lead on speaking with Amtrak about used for empty seats on their trains, such as for the veterans to access the VA Medical Center in Shreveport.

IX. Adjourn

With no further discussions, Dr. Wilson motioned to adjourn with Mr. Eddy seconding. The members adjourned before proceeding with the Executive Committee meeting.

J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Friday, January 17, 2014 (10:00 a.m.)
Second Floor Conference Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mr. Bill Altimus – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mayor Lo Walker – City of Bossier City
Mayor Cedric Glover (arrived late)
Mr. Sam Marsiglia – Bossier MPC
Mr. Stephen Jean – Shreveport MPC
Mr. Gene Eddy – SporTran

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was present.

I. Call to Order
Mayor Walker called the meeting to order.

II. Roll Call
Members present: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover (arrived late); Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

III. Welcome and Introductions
Mayor Walker welcomed the members of the public, the presentation teams, and the committee to the meeting. Mr. Rogers introduced Mr. Stephen Jean as the interim director for the Shreveport MPC after the retirement of Mr. Charles Kirkland. Mayor Walker requested all in attendance to introduce themselves.

IV. Public Comments (Agenda Items)
There were no public comments.

V. New Business
Mayor Walker moved the committee to the first order of business which was the North Louisiana Passenger Rail Feasibility Study. Mayor Walker motioned to delay the selection of a consultant for the study until another meeting can be called in about a month. Mayor Walker expressed his request for presentations to be made by the submitting firms. Mayor Walker discussed a decision by the East Texas Corridor Committee to rename themselves as the ArkLaTex Corridor Committee. Based upon this decision, Mayor Walker stated he felt it was prudent to hear presentations prior to selecting a firm. Mayor Walker asked Mr. Rogers to coordinate a mutually convenient time for the presentations. Mr. Eddy motioned to postpone the selection of a consultant for the North Louisiana Passenger Rail Feasibility Study with Dr. Wilson seconding. The motion passed unanimously. There was no further discussion.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover (arrived late); Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

Mayor Walker directed the committee to the Long Range Transportation Plan (LRTP) Update Consultant Presentations and Recommendations. Mr. Rogers gave a brief background on the Request for Proposals that was sent out to consultants at the end of 2013. Mr. Rogers stated three teams submitted for the LRTP update: Alliance Transportation Group partnering with C. H. Fenstermaker and Associates; Neel-Schaffer partnering with GRAM Traffic Counting; and Stantec Consulting Services partnering with Marmillion and Gray Media. Mr. Rogers briefly explained the review sheets available to the members for each presentation. He asked the members to rank the teams as 1st, 2nd or 3rd at the end of the presentations. Mr. Rogers discussed the general evaluation criteria, as outlined on the review sheets, and stated these are the same criteria the Technical Advisory Committee (TAC) and staff used the previous day at their meeting to evaluate the proposals. Mr. Rogers stated the TAC recommendation is available to the committee in their packets. Mr. Rogers stated at the end of the third presentation, Mr. Rogers will tally the rankings and provide the totals back to Mayor Walker who will then entertain a motion and discussion. Mr. Rogers also stated that he would ask the teams to wait in another room while the other teams complete their presentations, but since this is an open, public meeting, they are allowed to stay in the room.

Mr. J. D. Allen, Project Manager with Alliance Transportation Group, introduced his team and proceeded with their presentation for the LRTP Update. Mayor Glover arrived during the presentation. Mr. Altimus asked about the team’s current workload. Mr. Allen stated his team is aware of the current plans expiration and they have the capacity to meet whatever schedule the committee and staff desire. Mr. Eddy asked Mr. Allen to describe the work Alliance is doing for the Transit Development Plan (TDP). Mayor Walker asked for another other comments or questions. Mr. Eddy stated he was comfortable with the services Alliance was providing in the TDP. Mayor Walker thanked the team.

Mr. Jerry Trumps, Regional Manager for Neel Schaffer, introduced his team and proceeded with their presentation for the LRTP Update. During the question and answer period, Mr. Altimus asked the team how many plans they had completed in the last five years. Mr. Vijay Kunada, project manager, stated approximately six to seven. Mr. Altimus asked if the team’s current workload would allow for the proper number of staff to work on this plan and to complete it promptly. Mr. Trumps stated the team’s projects are scattered so that as one is completed, another starts. Mayor Walker asked if the team’s modeling analysis would consider future Amtrak expansion and I-69. Mr. Kunada stated I-69 is currently in the model and that Amtrak is not, but can be considered in other ways. Mayor Walker asked for another other comments or questions. Mayor Walker thanked the team for their presentation.

Mr. Laurence Lambert with Stantec Consulting Services introduced his team and proceeded with their presentation for the LRTP Update. During the question and answer period, Mr. Altimus asked the team how many transportation plans they had completed in the last five years. Mr. Lambert stated not many
LRTP, more comprehensive land use plans. Mayor Glover asked the team to elaborate on their public outreach component. Mr. Johnson discussed his experience with outreach in south Louisiana and that he would leverage established networks within Shreveport/Bossier to gain public feedback. He also stated they plan to create a progressive environment for transportation and try to gain a comprehensive understanding of what the residents’ desire. Mr. Lambert stated they will work with local stakeholders to help reach out to a larger audience. Mayor Walker asked the committee members for any other comments or questions. Mayor Walker thanked the team for their presentation.

Mayor Walker discussed the ranking of the firms, reminded the members of the TAC recommendation in their packets, and asked the members to commence with their private ranking. Dr. Wilson requested the members put their names on the paper so they can be returned and Mr. Rogers will know all have voted. Mayor Walker suggested a five minute break while Mr. Rogers tabulated the votes. Mayor Walker reconvened the meeting with all of the firms joining the committee. Mayor Walker explained the committee voted by individual ballot, along with reviewing the recommendation of the TAC. Mayor Walker thanked the teams for their submissions and presentations. Mayor Walker stated the rankings showed a recommendation to select Alliance Transportation as the lead firm for the LRTP Update. Mr. Eddy motioned to accept the proposals as submitted, to select the team led by Alliance Transportation for the LRTP update. Mr. Altimus seconded the motion; the motion passed unanimously with no further discussion.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mayor Cedric Glover (arrived late); Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

The teams thanked the committee for their time and consideration. Mr. Rogers asked the Alliance team to stay until after the Executive Committee meeting. Mr. Rogers thanked the firms for their submissions and presentations.

VI. Public Comments (Non-agenda Items)

There were no public comments.

VII. Adjourn

With no further discussions, Mayor Glover motioned to adjourn with Dr. Wilson seconding. The members adjourned before proceeding with the Executive Committee meeting.

J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Friday, March 21, 2014 (10:00 a.m.)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mr. Bill Altimus – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mayor Lo Walker – City of Bossier City
Mr. Gene Eddy – SporTran
Mr. Darrell Goza – LaDOTD District 4
Mr. Brandon Buckner – Federal Highway Administration (non-voting)

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Keith Jones – URS, Inc.
Mr. Rob Williams, P.E. – Providence

With due notice, Mayor Walker called the meeting to order. A quorum was present.

I. Call to Order

Mayor Walker called the meeting to order.

II. Roll Call

Members present: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4; Mr. Brandon Buckner – Federal Highway Administration (non-voting)

III. Welcome and Introductions

Mayor Walker welcomed the members of the public, the presentation teams, and the committee to the meeting.

IV. Public Comments (Agenda Items)

There were no public comments.
V. Old Business

Mr. Rogers reminded the committee that URS, Inc. and Alliance Transportation Group were selected to complete the Public Transportation Study for the Shreveport – Bossier City area. The purpose of the study is to look at the route configurations and the movement of the terminal to the new Murphy Street intermodal facility. Mr. Keith Jones of URS, Inc. presented the progress to-date. Mr. Keith Jones described the emphasis areas the study will look at evaluation of the existing service, preparation for the terminal move, route restructuring, development of MAP – 21 performance measures, integration of the transit services plans with community plans, and public outreach and input. Mr. Keith Jones also discussed the planned three public outreach open houses, as well as information available on the internet and other social media, and meetings with community stakeholders. Mr. Keith Jones also discussed the planned technology upgrades and Google maps application.

Mr. Altimus asked Mr. Keith Jones about the I-220 / Barksdale Air Force Base (BAFB) interchange since URS, Inc. is also working on that project. Mr. Keith Jones stated he was aware of the project and would get with the project team this afternoon to get some information for Mr. Altimus. Dr. Wilson asked about the open houses. Mr. Keith Jones stated the dates have not been set but anticipated more details in the next few months.

Mayor Walker moved to the second order of old business which was an update on the I-49 Inner City Connector (ICC). Mr. Rob Williams of Providence gave a brief project recap. He further discussed the build alternative five (5) development, which is the upgrading of LA 3132 / I-220 to interstate standards. This alternative was previously noted as the “no-build” option; however, it is not a “no-build” as the roadway would need to be updated to current interstate standards. Mr. Williams also discussed the on-going economic study. He stated the data is very preliminary. Mr. Williams also discussed other on-going studies including the traffic studies and the interchange justification reports. Mr. Williams explained the line and grade development which shows LA 3132 fails to meet current F-2 interstate design standards. Some of the issues include the inside shoulders are too narrow for a majority of the route and the curve radius is too sharp along the curve at I-20 / I-220 area. Mr. Williams stated the Cross Lake Bridge will also require additional lanes as already identified in the capacity analysis. He stated design variances will be needed, but probably not design exceptions. Cost estimates are currently being completed. Mr. Williams discussed the tentative schedule for completion. He stated in summer of 2014 the project team anticipates community input meetings to discuss the findings of these studies.

Rep. Roy Burrell asked if the $357M economic impact shown in the presentation was annual. Mr. Williams stated that the study shows an annual impact of $357M for the ICC versus the Alternative 5 (LA 3132 / I-220). Rep. Burrell also asked about the environmental impacts to Cross Lake, with the lake being the water supply for Shreveport. Mr. Williams stated additional lanes may be needed the entire section from the northern edge at I-220 to the I-49 terminus. Mr. Williams also stated additional pilings are being studied now to see what the exact impacts to the lake would be.

VI. New Business

Mayor Walker moved the committee into the first order of new business which was the Transportation Improvement Program (TIP) amendment. Mr. Altimus motioned to approve the TIP amendment for the purchase of automated passenger counter hardware and software in support of SporTran’s automatic vehicle location (AVL) operations improvement contract. Dr. Wilson seconded the motion. Mr. Chris Petro briefly explained this purchase is a technology add-on for
vehicle locators that allow SporTran to local vehicles along the routes and real-time information when passengers board the buses. They will help increase the efficiency and safety/security of the fleet and passengers. The passenger counters are added to the AVL contract. The reason for the amendment is due to the movement of the funding for the Public Transportation Study (currently being paid for with other funds from LaDOTD) to purchase this equipment. Mr. Petro further described the public comment period and public outreach for this amendment. Mr. Jerry Jones questioned if there could be issues with privacy with this technology. Mr. Petro stated that the technology simply counts a person getting on the bus, not who it is or any other identifying information. Mr. Goza asked if this data will be given back to the passengers, such as when a bus will arrive. Mr. Rogers stated some of the intent in purchasing this software is to give real-time data back to the passengers as to when a bus will arrive and even to develop applications for smart phones to help passengers plan trips. Mayor Walker asked if there was any further discussion. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish; Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4

Mayor Walker moved the committee to the next order of business which was the introduction of the Fiscal Year 2015 Unified Planning Work Program (UPWP). Dr. Wilson motioned to accept the proposed FY 2015 UPWP elements and to direct NLCOG staff to develop the UPWP and budget in accordance with these elements. Mr. Rogers gave a brief description of the various primary tasks. Mayor Walker asked if there were any questions about the work program. Mr. Dan Broussard asked to confirm with Kent that the work program would be adopted at the May committee meeting. Mr. Rogers stated that it would be along with the budget. Mr. Broussard asked if this timeframe would also include required public comment periods. Mr. Rogers stated that it would. Mr. Brandon Buckner asked for the timeline for the Long Range Transportation Plan (LRTP) update. Mr. Rogers stated staff met with Alliance Transportation Group recently and foresees a special meeting of this committee to approve the contract. Mr. Rogers stated NLCOG’s current LRTP expires in November, so an interim plan with updated data would be completed. The full update is expected to take 12-14 months. Mayor Walker asked for any other comments or questions. The motion passed unanimously with no objections.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish; Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4

Mayor Walker moved the committee into the next order of business. Mr. Altimus motioned to accept committee support for the development of TIGER 2014 applications. Mr. Rogers explained the different TIGER funding categories to the members. Mr. Rogers stated applications are due at the end of April with funds obligated by September 2016. Mr. Rogers stated staff had brainstormed both planning and construction projects and came up with a list including: Choice Neighborhoods downtown riverfront improvements; I-220 BAFB access gate; Jimmie Davis Bridge second span; Rural Transportation / Human Services linkages plan. Mayor Walker asked for questions or comments. Rep. Burrell asked how this money could help the I-49 ICC. Mr. Rogers stated that projects have to have environmental studies far enough along to be obligated by September 2016. He stated the I-49 ICC, I-69 and LA 3132 are not far enough along to have funds obligated by the deadline. He stated smaller projects like the BAFB Gate Access and second span on Jimmie Davis Bridge are far enough along that it can meet the deadlines. Mr. Buckner stated FHWA funding obligation deadlines are meant to help pick projects that move along quickly – "shovel-ready"
projects area encouraged. Rep. Burrell asked how far long are the I-49 ICC, I-69 and LA 3132 projects. Mr. Rogers stated that with LA 3132 it would probably be ready if there have not been so many delays to-date. He also stated that the money available is not much and the sponsoring agency(ies) must have the match money available. Rep. Burrell asked if the money could be spent on the rail feasibility study. Mr. Rogers stated it could not as that study already has money allocated.

Mayor Walker asked if there was any further discussion. The motion passed unanimously.

_Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish; Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4_

Mayor Walker moved to the last order of business which was approval of minutes. Mr. Eddy motioned to approve the minutes of the November 15, 2013; January 17, 2014; and February 13, 2014 minutes as presented. There was no discussion. The motion passed unanimously.

_Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish; Commission; Mayor Lo Walker – City of Bossier City; Mr. Gene Eddy – SporTran; Mr. Darrell Goza – LaDOTD District 4_

VII. Public Comments (Non-agenda Items)

There were no public comments.

VIII. Adjourn

With no further discussions, Dr. Wilson motioned to adjourn with Mr. Altimus seconding. The members adjourned.

_________________________________________________________
J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Thursday, May 29, 2014 (10:00 a.m.)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mr. Bill Altimus – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission (arrived at 10:10 a.m.)
Mayor Lo Walker – City of Bossier City
Mr. Stephen Jean – Shreveport MPC
Mr. Eric England – Port of Shreveport – Bossier
Mr. Gene Eddy – SporTran

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Chris Petro – Transportation Planning Manager, NLCOG
Ms. Lauren McKnight – legal counsel for NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was present.

I. Call to Order

Mayor Walker called the meeting to order.

II. Roll Call

Members present: Mr. Bill Altimus – Bossier Parish Police Jury; Mayor Lo Walker – City of Bossier City; Mr. Stephen Jean – Shreveport MPC; Mr. Eric England – Port of Shreveport – Bossier; Mr. Gene Eddy – SporTran

III. Welcome and Introductions

Mayor Walker welcomed the public and the committee members to the meeting.

IV. Public Comments (Agenda Items)

There were no public comments.
V. Old Business

Mr. Rogers discussed a letter received from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) regarding the inclusion of Moving Ahead for Progress in the 21st Century (Map-21) Planning Emphasis Areas (PEA) for Fiscal Year 2015. The PEAs include the development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes; models of regional planning cooperation promote coordination to ensure a regional approach to transportation planning; and ladders of opportunity that identify transportation connectivity gaps in access to essential services. Mr. Rogers also explained the Unified Planning Work Program (UPWP) for Fiscal Year 2015 is a continuance of previous years’ work, as well as a few new projects. Mr. Jean motioned to adopt the proposed FY 2015 Unified Planning Work Program and to recommend adoption of the UPWP Budget by the Executive Committee. Mr. Eddy seconded the motion. There was no further discussion. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Stephen Jean – Shreveport MPC; Mr. Eric England – Port of Shreveport – Bossier; Mr. Gene Eddy – SporTran

Mr. Rogers discussed the “Common Connection Project: Connecting Communities with an Uncommonly Vibrant Cultural District” submitted for the TIGER 2014 grants. Mr. Rogers briefly recapped the projects proposed. He stated the Common Connection project encompasses the bicycle and pedestrian improvements outlined in the Shreveport Common and Choice Neighborhood Planning Grant, as well as the Downtown Connector proposed by DDA. Mr. Rogers stated the project was presented to the FHWA Secretary Fox and the deputy secretary of FHWA during the annual CC to DC visit. He stated both gave the delegation good feedback regarding the project. Mr. Rogers stated the project costs a total of $20,151,353.12 with $11,670,029.76 requested in TIGER funding. Mr. Rogers briefly explained the project impacts major activity centers such as Shreveport Common; the Shreveport Choice Neighborhoods of Allendale and Ledbetter Heights; the central business and downtown development districts; the riverfront development; and University Health and LSU Health medical centers. Economic development, regional employment, environmental and safety impacts are expected benefits of the project. Mr. Petro explained that the project encompasses all of the criteria asked for in the TIGER requirements and that the “Common Connection” has the best chance of all of the proposed projects to receive funding. Dr. Wilson asked if the region had received any previous TIGER funding and in what round. Mr. Rogers stated the area had not received any funding to date, and that the best chance was in the fourth round with further implementation of the Choice Neighborhood Planning Grant. Mayor Walker asked about other funding. Mr. Rogers stated other grant support would help with the required 80%/20% match and that the Shreveport Regional Arts Council would also help with the match support. Mayor Walker asked if the local area would also need to contribute for the match money. Mr. Rogers stated local match money was already factored in, but there may be additional money needed depending on the level of funding provided by TIGER. Dr. Wilson asked when the grants would be awarded. Mr. Rogers stated he was not sure, possibly in late June 2014 the announcement of selection would come and the actual award would be in the federal fiscal year 2015 which begins October 1, 2014. There was no further discussion.
Mr. Petro discussed the Transportation Improvement Program (TIP) amendment for SporTran. This amendment provides a significant scope change to funding originally allocated for the purpose of performing a transit development plan and requested for the purchase of automated passenger counter hardware and software for use in conjunction with SporTran’s automatic vehicle locator (AVL) operations improvements. Mr. Eddy further explained the counters would provide constant monitoring of on/off passenger movements and would help SporTran identify “hotspots” along their routes. Mr. England motioned to approve the TIP amendment for the purchase of the automated passenger counter hardware and software in support of the AVL operations improvement. Dr. Wilson seconded the motion. Mr. Eddy stated there would not be any privacy issues as this feature only allows for a simple count of persons getting onto or off of a bus. Mr. Eddy further stated it would help SporTran identify the time of day and where passengers are going. Mayor Walker stated these would be objective counts of who gets on where and when. Mr. Petro stated since the funding source changed significantly, NLCOG’s public involvement requirements state an advertisement for public comment must be undertaken. Mr. Petro further stated NLCOG did not receive any comments or questions. Mayor Walker asked if SporTran could use smaller, more efficient vehicles. Mr. Petro stated that was addressed within the “Common Connector” TIGER application for the downtown circulator. Mr. Eddy stated the passenger counters will give better insight as far as those decisions. There was no further discussion. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Stephen Jean – Shreveport MPC; Mr. Eric England – Port of Shreveport – Bossier; Mr. Gene Eddy - SporTran

VI. New Business

Mayor Walker moved the committee into the first order of new business which was the introduction of a TIP amendment. Dr. Wilson motioned to approve the TIP amendment for the purpose of transferring FTA Section 5339 funding originally allocated to the purchase of a new 40-foot CNG bus toward the construction of the new Intermodal Terminal facility subject to public comment. Mr. Altimus seconded. Mr. Petro further clarified the purpose of this amendment is to move money from the FTA 5339 bus purchase to the construction of the intermodal terminal as a design change was needed to add a bus stall for new routes. He stated the amendment was currently out for public comment and the comment period would close on May 16, 2014. Currently not comments or questions have been received. Mayor Walker asked if the funding shift was legal. Mr. Petro stated the funding category would not change as the FTA 5339 program is for busses and bus facilities; there was just a significant scope change in where the money would be spent. Mr. Petro stated the amendment was being introduced now and that once the comment period closed, the committee would revisit the issue for final approval. Mr. Eddy clarified SporTran has made this type of amendment previously as the budget is worked out. Dr. Wilson asked if the money was for design and construction. Mr. Eddy stated yes and that the project is in the design phase now. Dr. Wilson asked how long construction would take. Mr. Eddy stated he would need to get back with them as far as the timeline. Mayor Walker stated this project is important as the area works on getting rail, the need to secure the terminal location is important. Mr. Rogers stated that the location of a terminal is in the rail study as a task item. Mayor Walker asked if there was any further discussion. The motion passed unanimously.
Mayor Walker moved the committee to the next order of business which was the approval of the Shreveport Bossier City Regional ITS Architecture. Mr. Petro briefly summarized the development of the architecture. He stated intelligent transportation systems (ITS) allow for video detection for signal optimization, as well as the interstate cameras for traffic slowdowns and wreck detection. Mr. Petro stated this process started in 2011 which was an update to the 2002 currently adopted ITS plan. Mr. Petro stated this new plan inventories current technology and recommends how to build-out for the region. He stated it is a federal requirement for infrastructure improvement money, as well as a critical piece for planning for linkages and coordination. Mr. Petro stated the public comment period stated on May 18, 2014 and would conclude on June 16, 2014. Dr. Wilson motioned to adopt the Shreveport – Bossier City Regional ITS Architecture as recommended by the Technical Advisory Committee; Mr. Eddy seconded. Mayor Walker asked if it was appropriate to consider adoption prior to the closing of the public comment period. Mr. Rogers stated it would be changed to the introduction of the amendment rather than the approval. Mr. Petro stated the Technical Advisory Committee reviewed the document and recommended adoption, subject to a few technical edits. Dr. Wilson modified his motion to accept the introduction of the architecture and to adopt as amended, per public comment with Mr. Altimus seconding. Mayor Walker asked for any other comments or questions. The motion passed unanimously with no objections.

Mayor Walker moved to the last order of business which was approval of minutes. Mr. Altimus motioned to approve the minutes of the March 21, 2014 meeting as presented. Dr. Wilson seconded. There was no discussion. The motion passed unanimously.

VII. Public Comments (Non-agenda Items)

There were no public comments.

VIII. Adjourn

Mr. England asked for an update on I-69. Mr. Rogers stated he was willing to attend the Port’s meeting to do a formal presentation. Mr. Rogers further stated while he was in Washington, DC with Mr. Bruce Easterly, they met with other coalitions regarding I-69 and the reauthorization of the transportation bill. He stated I-69 is talked about as one of the “Corridors of the Future” program mentioned throughout legislation. This could bump up potential funding. He also stated he met with the Louisiana delegation and that the SIU 14 record of decision (ROD) is a
line item in the TIP for corridor preservation and right-of-way purchase. SIU 15, once a record of decision is received, would also have a TIP line item. Mr. Rogers stated memorandums of understand and resolutions from the cities MPCs, and parishes would also be needed to preserve the right-of-way. He stated the SIU 15 ROD is expected at the end of September 2014. Mr. Rogers stated TXDOT will discuss with LaDOTD regarding the SIU 16 environmental work. Mayor Walker stated the connecting link of SIU 16 is needed as TXDOT is already signing US 59 as the future I-69. Mr. England also asked about LA 3132 and if BKI had signed the contracts for the Stage 1. Mr. Rogers stated BKI had alluded they would not sign, though there has been no formal notification. He stated a meeting was planned for the following Wednesday with LaDOTD, NLCOG, FHWA and BKI to discuss the project. Mr. Rogers also stated there were some upcoming MPC decisions regarding Mr. Larkin’s property. Mr. Rogers stated the completed Stage 0 only gives a yes-no answer not where the road should be built or possible alignments or corridors. Mr. England asked if moving forward with the Stage 1 is a possibility. Mr. Rogers stated if BKI does not sign the contract, this committee would have to decide if the project should be re-advertised and would have to choose a new consultant should any respond to the advertisement. Mr. England stated it was his understanding that the legal bills BKI already incurred prior to signing the contract are prohibiting them from moving forward. Mr. Rogers stated he had talked with several firms regarding the project and they have said they would not move forward with the project. Mr. Rogers also said it is likely there will be higher bids to accommodate the increased potential for legal fees. FHWA has stated a full environmental impact statement is required rather than and environmental assessment. Mr. England stated it may be best to proceed with BKI as best we can. Dr. Wilson stated Mr. Larkin is moving forward with his development. Mr. Jean stated Mr. Rogers provided information to the MPC board and Mr. Larkin submitted his subdivision plans. Mr. Rogers stated he was hoping for resolution at the upcoming meeting with FHWA and LaDOTD.

With no further discussions, Dr. Wilson motioned to adjourn with Mr. Jean seconding. The members adjourned.

J. Kent Rogers, Secretary
Metropolitan Planning Organization Transportation Policy Committee

Minutes

Monday, June 23, 2014 (10:00 a.m.)
First Floor Seminar Room
NLCOG Office, Shreveport Bar Association
625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present
Mr. Bill Altimus – Bossier Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission (arrived at 10:04 a.m.)
Mayor Lo Walker – City of Bossier City
Mayor Cedric Glover – City of Shreveport (called in at 10:05 a.m. – no voting privilege)
Mr. Sam Marsiglia – Bossier MPC
Mr. Stephen Jean – Shreveport MPC
Mr. Gene Eddy – SporTran (arrived at 10:08 a.m.)

Others Present
Mr. Jerry Jones – Counsel for NLCOG
Mr. Kent Rogers – Executive Director, NLCOG
Mr. Chris Petro – Transportation Planning Manager, NLCOG

With due notice, Mayor Walker called the meeting to order. A quorum was not present.

I. Call to Order

Mayor Walker called the meeting to order.

II. Roll Call

Members present: Mr. Bill Altimus – Bossier Parish Police Jury; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC

III. Welcome and Introductions

Mayor Walker welcomed the public and the committee members to the meeting. Dr. Wilson arrived at 10:04 a.m. creating a quorum for official business.

IV. Public Comments (Agenda Items)

There were no public comments.
V. Old Business

Mr. Rogers introduced the first order of old business which was the Transportation Improvement Program (TIP) amendment to transfer FTA Section 5339 funding originally allocated for the purchase of a new 40-ft. CNG bus toward the construction of the new Intermodal Terminal facility. Mayor Glover called in at 10:05 a.m.

Dr. Wilson motioned to approve the TIP amendment to transfer FTA Section 5339 funding originally allocated for the purchase of a new 40-ft. CNG bus toward the construction of the new Intermodal Terminal facility, subject to public comment. Mr. Jean seconded the motion. Mr. Rogers explained that SporTran requested the amendment for additional construction costs at the new intermodal terminal. Mr. Jean stated he understood that SporTran was adding a bus lane to the south side of the terminal. Mr. Gene Eddy arrived at 10:08 a.m. and further explained that requirements for the terminal necessitated the shift in money from purchasing a bus to terminal improvements for long-term integrity of the terminal. There was no further discussion. The motion passed unanimously.

**Ayes:** Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

Mr. Rogers discussed the next order of business which was the proposed adoption of the Shreveport – Bossier City Regional Intelligent Transportation Systems (ITS) Architecture. Dr. Wilson motioned to adopt the architecture as recommended by the Technical Advisory Committee (TAC); Mr. Altimus seconded the motion. Mr. Rogers stated some technical edits were fixed per the TAC recommendation. No public comments were received during the public comment period. There was no further discussion by the committee. The motion passed unanimously.

**Ayes:** Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

Mayor Walker moved the committee to the next order of business which was the request from BKI for indemnification for the LA 3132 Inner Loop Extension Stage 1 Study. Mr. Rogers read the letter from BKI to Mr. Jerry Jones (Bradley, Murchison, Kelly, & Shea LLC – legal counsel for NLCOG) into the official record. The letter is attached at the end of the minutes. Mr. Rogers stated he brought the letter to the MPO Transportation Policy Committee’s attention first for input on the proposed contract amendment requested by BKI and that the final approval for any contract amendments would come through the Executive Committee. Mr. Rogers stated there are no additional funds for the project. Mr. Rogers also stated the Louisiana Department of Transportation and Development (LaDOTD) and the Federal Highway Administration (FHWA) said expenses could be reimbursed through direct expenses, but there is no further money available for the contract. Mr. Rogers said BKI would be required to perform all work as outlined in the contract. Mr. Jones stated bottom line is the contract amount will not change and that BKI would have to determine which costs of theirs they will not seek reimbursement. Dr. Wilson asked what would happen if BKI chose not to sign the contract. Mr. Jones stated BKI probably has already incurred some legal expenses and that until they are dismissed from the
lawsuit they will continue to incur those expenses He stated those expenses are not reimbursable as they were incurred prior to a signed contract. Dr. Wilson asked if the committee takes action and allows the legal expenses to be reimbursed, would that take money away from the project costs. Mr. Jones stated it should not, that BKI has a deliverable. The contract outlines expenses, overhead and out-of-pocket, and profit, BKI may be able to control or minimize the impact on their profit by carving out some room in their out-of-pocket expenses before cutting into their profit. Mr. Jones stated the contract amount will not change; BKI would have to choose how to allocate their expenses. Mr. Rogers stated it is a lump sum contract. Mr. Eddy stated regardless, it is still their cost. Dr. Wilson stated if the amendment is not made, then nothing gets done on the project. Mr. Jones stated the committee needs to know if BKI will sign the contract or not. Mr. Rogers stated NLCOG would have to re-advertise should BKI not sign. Mr. Marsiglia asked if there was any estimate as to what the amount of the legal fees could be. Mr. Jones stated there are so many variables that estimation is not possible. Mr. Jean asked if there was a local BKI office and if travel expenses are part of the contract. Mr. Rogers stated that travel expenses and other overhead expenses would be where BKI would have to adjust if needed. Mr. Rogers stated it is BKI’s budget and they will need to figure out where to make adjustments. Mr. Jean stated the scope of the contract can’t be cut or diminished. Mr. Rogers stated because federal funds are involved, BKI will be held to an audited overhead rate; he is not sure if there is much wiggle room or not. Mayor Walker asked if this committee is to make their recommendation to the Executive Committee.

Mayor Glover asked if the change is agreed to, then is BKI prepared to move forward with signing the contract and completing the study. Mr. Tyler Comeaux with BKI clarified that in the letter, they are asking for legal expenses incurred as a result of the contract to be included as a reimbursable expense. He stated they were not aware of the contract amount not changing. Mr. Comeaux stated they thought the addition of legal expenses as a reimbursable expense would be above the contract amount; he now understands that they would be reimbursable within the original contract amount. He stated that BKI is prepared to take on the same attorney as NLCOG in this lawsuit for expenses and attorney fees at that point. He said BKI was prepared to move forward with additional funding to cover attorney fees and the existing scope in the contract. Mr. Comeaux stated attorney fees would be as a direct cost above the contract amount. He stated he would need to further consult BKI’s counsel. Mayor Glover asked Mr. Rogers and Mr. Jones what specifically needs to be done today. Mr. Jones stated BKI is requesting “reimbursement of our (BKI) legal costs as a reimbursable” and he sees this as no increase in value of the contract and discussions with LaDOTD and FHWA point to no increase in funding to offset the legal expenses. It’s simply making the legal expenses a reimbursable expense but not increase the amount of the contract. Mayor Glover stated he understands that this is not what BKI is requesting per the previous statement by Mr. Comeaux. Mr. Jones stated from the standpoint of NLCOG, LaDOTD and FHWA, the contract is the contract. There are no additional funds available to cover additional expenses. Mr. Jones further said that it is incumbent upon the Executive Committee to force a decision from BKI as to whether or not to sign the contract. Mayor Glover clarified that it appears to him that BKI is asking for the contract amount to increase to cover any incurred legal fees. Mr. Jones stated that is appears to him that the is what BKI is requesting. Mayor Glover asked what the committee needs to do today. Mr. Rogers stated the committee can accept the letter with the stipulation that legal expenses would be recognized as reimbursable subject to remaining within the original contract amount and if BKI is unable to agree to this, they must notify NLCOG within a certain time period. Mr. Jones agreed that Mr. Rogers’ statement would be the most efficient way to proceed. Mayor Glover
stated he was not assured of what the decision will be from BKI and should they choose not to
sign, where does the committee go from there. Mr. Rogers stated NLCOG would re-advertise the
project because of the timeframe that has passed. Mayor Glover stated the bottom line is that
this project is stuck as it seems that if BKI does not sign the contract, there may not be another
firm willing to take on the expected legal fees without assurance that there is money to
reimburse them. Mr. Jones said that may or may not be the case, but that the committee would
not know until the project is re-advertised. Mr. Eddy asked if the original intent within the
contract was to cover legal expenses that may be incurred. Mr. Rogers stated no, that this
situation is setting a precedent. Mr. Jones stated legal costs are generally not incorporated as a
specific expense. He said they are generally figured into overhead. Dr. Wilson asked what
would happen if NLCOG re-advertises and there are no firms to respond based on the
probability that another firm may run into legal issues that they do not want to cover. He said
this may further the delay the process. Mr. Jones said that may or may not be the case, but it is
this body’s responsibility to push the process forward. It is incumbent on the committee to
move forward and make decisions as they come up. Dr. Wilson agreed that the committee
should move forward with the letter Mr. Rogers suggested. Mayor Walker agreed and asked if it
is this committee’s recommendation to submit the letter and/or submit a recommendation to
the Executive Committee to submit the response to BKI. Mr. Jones stated it well within the MPO
Transportation Policy Committee’s rights to deliver the recommendation to the Executive
Committee. Mr. Jean stated the letter should articulate exactly what legal expenses are allowed
and then to limit the expenses only to this contract. Mr. Jones agreed and stated only legal
expenses arising out of this contract. Mayor Walker stated it seemed that all were in agreement
to proceed with a response to BKI’s letter and asked for a motion. Dr. Wilson motioned to direct
Mr. Rogers and/or Mr. Jerry Jones to craft a letter back to BKI outlining legal expenses
specifically allowed as reimbursable and with a set response date. Mr. Altimus seconded the
motion. There was no further discussion by the committee. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish
Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier
MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

VI.  New Business

Mayor Walker moved the committee into the first order of new business which was the Fiscal
Year 2015 (July 1, 2014 – June 30, 2015) meeting dates. Mr. Jean motioned to approve the
slated list of meeting dates, time and location for FY 2015. Mr. Eddy seconded. Mr. Rogers
stated the dates remain in the same scheduled third Friday of each month with no meeting in
July or December due to scheduling holiday conflicts. Mr. Jean mentioned correcting the years
on the list. Mayor Walker asked if there was any further discussion. The motion passed
unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish
Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier
MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

Mayor Walker moved the committee to the next order of business which was the approval of
the Fiscal Year 2015 Officers for the MPO Transportation Policy Committee. Mr. Altimus
motioned to approve the slated list of officers for FY 2015. Mr. Marsiglia seconded the motion.
Mr. Rogers pointed out that due to the proposed Articles of Incorporation and By-Laws due for adoption at today’s Executive Committee meeting, he recommended keeping the same officers until the process is complete. Dr. Wilson, as Vice Chair, stated he had no objection. Mayor Walker asked for any other comments or questions. The motion passed unanimously with no objections.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

Mayor Walker moved to the last order of business which was approval of minutes. Dr. Wilson motioned to approve the minutes of the May 29, 2014 meeting as presented. Mr. Altimus seconded. There was no discussion. The motion passed unanimously.

Ayes: Mr. Bill Altimus – Bossier Parish Police Jury; Dr. Woody Wilson – Caddo Parish Commission; Mayor Lo Walker – City of Bossier City; Mr. Sam Marsiglia – Bossier MPC; Mr. Stephen Jean – Shreveport MPC; Mr. Gene Eddy – SporTran

VII. Public Comments (Non-agenda Items)

There were no public comments.

VIII. Adjourn

With no further discussions, Mr. Altimus motioned to adjourn with Dr. Wilson seconding. Mayor Walker stated the Executive Committee would convene at 11:15 a.m. The members adjourned.

J. Kent Rogers, Secretary