

# FISCAL YEAR 2022 BOARD OF DIRECTORS MEETING SCHEDULE MEMBERS & OFFICERS

## *Meeting Dates and Time for Fiscal Year 2022 (July 2021 – June 2022)*

In general, the Board of Directors will meet every six (6) weeks beginning with Friday July 16, 2020. The meetings will begin at 9:30 am (or immediately following the MPO). At this time meetings will take place at the Regional Commerce Center at the Port of Caddo Bossier 6000 Doug Attaway Blvd. Shreveport, LA 71115.

<i>July 16, 2021 – 9:30</i>	<i>January 21, 2022 – 9:30 (5 weeks)</i>
<i>August 27, 2021 – 9:30 (6 weeks)</i>	<i>March 4, 2022 – 9:30 (6 weeks)</i>
<i>October 8, 2021 – 9:30 (6 weeks)</i>	<i>April 22, 2022 – 9:30 (7 weeks)</i>
<i>November 19, 2021 – 9:30 (6 weeks)</i>	<i>May 27, 2022 – 9:30 (5 weeks)</i>
<i>December 17, 2021 – 9:30 (4 weeks)</i>	<i>June 24, 2022 – 9:30 (4 weeks)</i>

## *Members for Fiscal Year 2022 (July 2021 – June 2022)*

Mr. Joe E. “Butch” Ford, Jr.	Bossier Parish
Mr. Bruce Blanton	Webster Parish
Mr. Steve Brown	Desoto Parish
Mayor Tommy Chandler	City of Bossier City
Mr. Charles Henington	Caddo Parish Tax Assessor
Mayor Adrian Perkins	City of Shreveport
Dr. Woodrow Wilson	Caddo Parish

## *Officers for Fiscal Year 2022 (July 2021 – June 2022)*

Dr. Woodrow Wilson, Chair	Caddo Parish
Mr. Bruce Blanton, Vice Chair	Webster Parish



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## **Board of Directors**

**Friday, July 23, 2021 9:30 am or immediately following the MPO Meeting**  
**Regional Commerce Center 2<sup>nd</sup> Floor Steering Room**  
**600 Doug Attaway Blvd, Shreveport, LA 71115**

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **First Order of Business**

1. [Bossier Parish Appointment of Joe E. "Butch" Ford, Jr. as representative to NLCOG Board of Directors](#)

### **FINANCIAL**

2. **Fiscal Year 2021 Financial Audit Letter of Engagement**  
[Heard, McElroy & Vestal, LLC FY2021 Letter of Engagement](#)
3. **Fiscal Year 2021 End of Year Financial Report (pre audit)**  
[Fiscal Year 2021 End of Year Financials \(pre audit\)](#)

### **LEGAL REPORT**

### **OTHER BUSINESS**

4. **Approval of Minutes**  
[June 18, 2021 Minutes](#)
5. **Announcements**  
[Revised Meeting Schedule, Members, & Officers](#)

### **ADJOURN**

Next Regular Scheduled Meeting – August 27, 2021, 9:30 am.



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## **Board of Directors Meeting**

### **MINUTES**

**Friday July 23, 2021 (9:30 AM)**

**Caddo-Bossier Port Commission**

6000 Doug Attaway Blvd

Shreveport, LA 71115

#### **Members Present**

Mr. Steve Brown – DeSoto Parish Police Jury

Dr. Woody Wilson – Caddo Parish Commission

Mr. Bruce Blanton – Webster Parish

Mr. Charles Henington – Caddo Tax Assessor

#### **Members Absent**

Mr. Butch Ford – Bossier Parish Police Jury

Mayor Adrian Perkins – City of Shreveport

Mayor Tommy Chandler – City of Bossier City

#### **Others Present**

Mr. Kent Rogers – NLCOG

Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea

Mr. William Altimus – Bossier Parish Police Jury

Mr. Tyler Comeaux – Port of Shreveport-Bossier

Mr. John Perkins – Allendale Strong

Mr. Kyle Robertson – Webster Deputy Assessor

Mr. Nick Cox – Webster Parish Police Jury

Mrs. Rita Barnette – NLCOG

Ms. Lacy Sargent – NLCOG

#### **Call to Order**

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

#### **Public Comments**

Dr. Wilson called for public comments. No public comment cards were turned in.

#### **First Order of Business**

1. Bossier Parish Appointment of Joe E. "Butch" Ford, Jr. as representee to NLCOG Board of Directors

Mr. Rogers presented a letter received from Bossier Parish Police Jury stating that they ratified approval of the appointment of Mr. Joe E. "Butch" Ford to the Northwest Louisiana Council of Government's Metropolitan Planning Organization (MPO) and the Board of Directors, effective July 1, 2021.

## **Financial**

### **2. Fiscal Year 2021 Financial Audit Letter of Engagement**

Mr. Rogers presented the fiscal year 2021 financial audit letter of engagement. Dr. Wilson called for a motion to approve the letter of engagement with Heard, McElroy & Vestal, LLC for fiscal year 2021 audit services. Mr. Brown was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

### **3. Fiscal Year 2021 End of Year Financial Report (pre audit)**

Mr. Rogers presented the fiscal year 2021 end of year report pre audit. Dr. Wilson called for a motion to accept the financial report. Mr. Henington was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

## **Legal Report**

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. The only report is that a public records request was received by Allendale Strong, as mentioned in the prior meeting. They are working on collecting on the requested documents for the request.

## **Other Business**

### **4. Approval of Minutes**

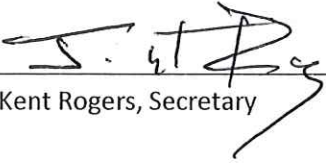
The next item on the agenda was for approval of the minutes from the June 18, 2021 meeting. Dr. Wilson called for a motion to approve the minutes with an adjustment to the Legal Report section. Mr. Brown was the first to motion, and Dr. Wilson seconded. All approved and motion passed.

### **5. Announcements**

Mr. Rogers presented the revised meeting schedule, members, and officers.

## **Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Dr. Wilson moved to adjourn; Mr. Henington seconded, and the meeting was adjourned.

  
J. Kent Rogers, Secretary



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## **MEETING CANCELLATION**

The meeting scheduled for August 27, 2021, was rescheduled to September 10, 2021, and was cancelled.



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## **MEETING CANCELLATION**

The meeting scheduled for October 8, 2021, and was cancelled.



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## **Board of Directors**

**Friday November 19, 2021 9:30 am or immediately following the MPO Meeting**  
**Regional Commerce Center 2<sup>nd</sup> Floor Steering Room**  
**600 Doug Attaway Blvd, Shreveport, LA 71115**

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **FINANCIAL**

- 1. Fiscal Year 2021 Audit Compliance Questionnaire**  
[Approval of Louisiana Compliance Questionnaire](#)
- 2. Fiscal Year 2022 Quarterly Financial Report**  
[Approval of Fiscal Year 2022 First Quarter Financial Report](#)
- 3. Fiscal Year 2022 Budget Amendment**  
[Approval of Fiscal Year 2022 proposed Budget Amendments](#)

### **LEGAL REPORT**

### **OTHER BUSINESS**

- 4. Retirement Plan Modifications**  
[Approval of Retirement Plan Employer Contributions](#)
- 5. Approval of Minutes**  
[Approval of the Minutes of July 23, 2021](#)
- 6. Announcements**

### **ADJOURN**

Next Regular Scheduled Meeting – December 17, 2021, 9:30 am.



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## **Board of Directors Meeting**

### **MINUTES**

**Friday November 19, 2021 (9:30 AM)**

#### **Caddo-Bossier Port Commission**

6000 Doug Attaway Blvd  
Shreveport, LA 71115

#### **Members Present**

Mr. Butch Ford – Bossier Parish Police Jury  
Mr. Steve Brown – DeSoto Parish Police Jury  
Dr. Woody Wilson – Caddo Parish Commission  
Mr. Bruce Blanton – Webster Parish  
Mayor Tommy Chandler – City of Bossier City

#### **Members Absent**

Mayor Adrian Perkins – City of Shreveport  
Mr. Charles Henington – Caddo Tax Assessor

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea  
Mr. John Perkins – Allendale Strong  
Mr. William Bradford – Tim James, INC.  
Mrs. Erin Buchanan – LaDOTD  
Dr. Shelly Barrett – NLCOG  
Ms. Lacy Sargent – NLCOG

#### **Call to Order**

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

#### **Public Comments**

Dr. Wilson called for public comments. No public comment cards were turned in.

#### **Financial**

##### **1. Fiscal Year 2021 Audit Compliance Questionnaire**

Mr. Rogers presented the fiscal year 2021 audit compliance questionnaire. Dr. Wilson called for a motion to approve Louisiana compliance questionnaire. Mr. Blanton was the first to motion, and Mayor Chandler seconded. All approved and motion passed.



## **2. Fiscal Year 2022 Quarterly Financial Report**

Mr. Rogers presented the fiscal year 2022 quarterly financial report. Dr. Wilson called for a motion to accept the financial report. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

## **3. Fiscal Year 2022 Budget Amendment**

Mr. Rogers presented the fiscal year 2022 budget amendment. Dr. Wilson called for a motion to accept the fiscal year 2022 proposed budget amendments. Mr. Blanton was the first to motion, and Mr. Brown seconded. All approved and motion passed.

## **Legal Report**

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. They have been working on the public records request from Allendale Strong. At this time, they are awaiting the comment of Allendale Strong's consultant. Responses have been prepared and the fees have been waved for this data.

## **Other Business**

### **4. Retirement Plan Modifications**

Mr. Rogers presented the retirement plan modifications. Dr. Wilson called for a motion to accept the retirement plan employer contributions. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

### **5. Approval of Minutes**

The next item on the agenda was for approval of the minutes from the July 23, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

### **6. Announcements**

Mr. Rogers stated that he would like to move the meetings back to the NLCOG office if everyone agrees to do so.

## **Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.

  
\_\_\_\_\_  
J. Kent Rogers, Secretary



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## **Board of Directors**

**Friday December 17, 2021 9:30 am**  
**625 Texas Street, 1<sup>st</sup> Floor Seminar Room**  
**Shreveport, LA 71115**

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **First Order of Business**

1. [DeSoto Parish Letter designating Steve Brown as DeSoto Parish Representative](#)

### **FINANCIAL**

### **LEGAL REPORT**

### **OTHER BUSINESS**

2. **Eagleview/Pictometry Contract**  
[Approval of Contract for Aerial Photography](#)
3. **No Cost Time Extension for BKI on LA 3132 (Inner Loop) Extension EA**
4. **Approval of Minutes**  
[Approval of the Minutes of November 19, 2021](#)
5. **Announcements**

**Just a reminder we will be returning to NLCOG office beginning January 21, 2022**

### **ADJOURN**

**Next Regular Scheduled Meeting – January 21, 9:30 am 625 Texas Street Shreveport, LA 71101**



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## **Board of Directors Meeting**

### **MINUTES**

**Friday December 17, 2021 (9:00 AM)**

**Caddo-Bossier Port Commission**

6000 Doug Attaway Blvd  
Shreveport, LA 71115

#### **Members Present**

Mr. Steve Brown – DeSoto Parish Police Jury  
Dr. Woody Wilson – Caddo Parish Commission  
Mr. Bruce Blanton – Webster Parish  
Mr. Charles Henington – Caddo Tax Assessor

#### **Members Absent**

Mr. Butch Ford – Bossier Parish Police Jury  
Mayor Adrian Perkins – City of Shreveport  
Mayor Tommy Chandler – City of Bossier City

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mr. Bill Altimus – Bossier Parish  
Mr. John Perkins – Allendale Strong  
Mrs. Rita Arnold – NLCOG  
Mr. Chris Petro – NLCOG  
Ms. Lacy Sargent – NLCOG

#### **Call to Order**

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

#### **Public Comments**

Dr. Wilson called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. John Perkins.

Mr. John Perkins stated that he was present on behalf of Allendale Strong. He talked about the concern for Highway 3132. He mentioned that the people of Shreveport voted for a no build. He says to fix the bad before the add.

#### **First Order of Business**

- 1. DeSoto Parish Letter designating Steve Brown as DeSoto Parish Representative**

Mr. Rogers presented the DeSoto Parish letter designating Steve Brown as DeSoto Parish representative.

#### **Financial**

None to report

#### **Legal Report**

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. They have been working on the public records request from Allendale Strong. At this time, they are awaiting the comment of Allendale Strong's consultant. Responses have been prepared and the fees have been waived for this data.

#### **Other Business**

##### **2. Eagleview/Pictometry Contract**

Mr. Rogers presented the pictometry contract with Eagleview. Dr. Wilson called for a motion to approve the contract with Eagleview. Mr. Henington was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

##### **3. No Cost Time Extension for BKI on LA 3132 (Inner Loop) Extension EA**

Mr. Rogers presented the no cost time extension for BKI on LA 3132 (Inner Loop) Extension EA. Dr. Wilson called for a motion to approve the No Cost Time Extension to BKI for the LA 3132 (Inner Loop) Extension EA. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

##### **4. Approval of Minutes**


The next item on the agenda was for approval of the minutes from the November 19, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Mr. Blanton was the first to motion, and Mr. Brown seconded. All approved and motion passed.

##### **5. Announcements**

Mr. Rogers stated that the meetings will be returning to NLCOG office. Also, we congratulated Mr. Kent Rogers for being with NLCOG for 30 years.

#### **Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.

  
\_\_\_\_\_  
J. Kent Rogers, Secretary



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## **Board of Directors**

**Friday January 21, 2022 9:30 am**

Join Zoom Meeting

<https://us06web.zoom.us/j/81012708738?pwd=akVCOEdDTndlV3NaMmtlTlBhekdlVZz09>

Meeting ID: 810 1270 8738

Passcode: 368645

## **AGENDA**

### **CALL TO ORDER**

#### **[COVID 19 Virtual Certification](#)**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **FINANCIAL**

#### **FY 2021 Audit Report**

[Approval of the Fiscal Year 2021 Audit Report](#)

#### **Quarter Financials**

[Approval of the Quarterly Financial Report](#)

### **LEGAL REPORT**

### **OTHER BUSINESS**

#### **1. Approval of Minutes**

[Approval of the Minutes of December 17, 2021](#)

#### **2. Announcements**

### **ADJOURN**

Next Regular Scheduled Meeting – March 9, 9:30 am 625 Texas Street Shreveport, LA 71101

## **Board of Directors Meeting**

### **MINUTES**

**Friday, January 21, 2021 (9:30 AM)**

#### **NLCOG – ZOOM Meeting**

625 Texas Street, Suite 200  
Shreveport, LA 71101

#### **Members Present**

Mr. Butch Ford – Bossier Parish  
Mr. Bruce Blanton – Webster Parish  
Mr. Steven Brown – DeSoto Parish  
Dr. Woodrow Wilson – Caddo Parish

#### **Members Absent**

Mayor Adrian Perkins – City of Shreveport  
Mayor Tommy Chandler – City of Bossier City  
Mr. Charles Henington – Caddo Tax Assessor

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea  
Senator Barrow Peacock – Louisiana State Senate District 37  
Mrs. Amanda Nottingham – Project Coordinator for the City of Bossier  
Mr. William Altimus – Port of Shreveport-Bossier  
Mr. Tyler Comeaux – Port of Shreveport-Bossier  
Mr. Jon Flair – Heard McElroy & Vestal  
Mr. John Perkins – Allendale Strong  
Mr. David Hackney – Citizen of Shreveport  
Mr. Chris Petro – NLCOG  
Dr. Shelly Barrett – NLCOG  
Mrs. Rita Barnette – NLCOG  
Mrs. Heidi Stewart – NLCOG  
Mrs. Lisa Frazier – NLCOG

#### **Call to Order**

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

#### **Public Comments**

Dr. Wilson called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. David Hackney.

Mr. David F. Hackney sent in an email, and it reads as follows:

Hi,

My name is David F. Hackney, and I am a resident of Shreveport.

I am viewing the NLGOG webpage at 3:15 pm on Jan 20, 2022 (<http://www.nlcog.org/BOD/Default.html>)

1. I don't see an AGENDA posted for the Jan 21, 2022, BOD meeting. Has the legal requirement been met or violated?
2. The archived 2021 BOD agendas & minutes ([http://www.nlcog.org/Meetings/2021\\_BOD\\_AgendasMinutes.pdf](http://www.nlcog.org/Meetings/2021_BOD_AgendasMinutes.pdf)) is not very well organized and appears to have omissions. Can it be corrected and properly organized?
3. I would like entered into the minutes, of either the 1/21/22 meeting or the next meeting, the 2021 attendance record of each board member.
4. I would like the NLCOG BOD to make a statement on the HWY 3132 propose extension and the alternate proposal from Tim James, Inc to build a private toll road in bridge.
  - a. What is the process for evaluating the competing proposals?
  - b. Who or what government body is the approving authority for the Tim James, Inc proposal?
  - c. What is their legal authority?
  - d. What is the public review and comment period for the Tim James, Inc proposal?
  - e. Will the approving authority entertain alternate or competing alternatives to the Tim James, Inc proposal?
5. I attempted to attend the December 17, 2021, NLCOG BOD meeting at the Caddo-Bossier Port Commission. A last-minute change moved the meeting to downtown. The 24-hour public notice requirement for a change was questionable. I spoke with a lady in the NLCOG office, and she said the change notice was on Facebook around 9am. I asked if it was on the website and got no reply.

Regards,  
David F. Hackney, P.E.  
9660 Railsback Ridge  
Shreveport, LA 71106  
318-210-1475

Mr. Rogers stated that he will respond to his email later today.

## **Financial**

### **FY 2021 Audit Report**

Mr. Rogers presented the FY 2021 Audit Report. Dr. Wilson called for a motion to approve the fiscal year 2021 audit report. Mr. Brown was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

### **Quarter Financials**



Mr. Rogers presented the fiscal year 2022 quarterly report. Dr. Wilson called for a motion to approve the fiscal year 2022 quarterly report. Mr. Brown was the first to motion, and Dr. Wilson seconded. All approved and motion passed.

### **Legal Report**

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. The public records response from Allendale Strong has been finalized. Also, a response was made to representee Cedric Glover for the same data on the same date.

### **Other Business**

#### **1. Approval of Minutes**

The next item on the agenda was for approval of the minutes from the December 17, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

#### **2. Announcements**

None at this time

### **Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.

A handwritten signature in blue ink that reads "J. Kent Rogers". The signature is stylized with a large, looped "J" and a long, sweeping underline.

---

J. Kent Rogers, Secretary





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## **Board of Directors**

**Friday April 22, 2022 9:30 am**

1<sup>st</sup> Floor Seminar Room

625 Texas Street Shreveport, LA 71101

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **FINANCIAL**

#### **Quarter Financials**

[Approval of the Quarterly Financial Report](#)

#### **Fiscal Year 2023 Budget**

[Introduction of Fiscal Year 2023 Budget for Public Comment](#)

[Fiscal Year 2023 Budget Summary](#)

### **LEGAL REPORT**

### **OTHER BUSINESS**

#### **Eagleview/Pictometry Contract for Aerial Photography**

[Ratification of Amendment to the Contract for Aerial Photography](#)

#### **Approval of Minutes**

[Approval of the Minutes of January 21, 2022](#)

#### **Announcements**

### **ADJOURN**

Next Regular Scheduled Meeting – May 27, 2022, 9:30 am 625 Texas Street Shreveport, LA 71101

## **Board of Directors Meeting**

### **MINUTES**

**Friday, April 22, 2022 (9:30 AM)**

625 Texas Street, Suite 200  
Shreveport, LA 71101

#### **Members Present**

Mr. Butch Ford – Bossier Parish  
Mr. Bruce Blanton – Webster Parish  
Mr. Steven Brown – DeSoto Parish  
Mr. Charles Henington – Caddo Tax Assessor

#### **Members Absent**

Mayor Adrian Perkins – City of Shreveport  
Mayor Tommy Chandler – City of Bossier City  
Dr. Woodrow Wilson – Caddo Parish

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mrs. Amanda Nottingham – Representing Bossier City (non-voting)  
Mrs. Erica Bryant – Representing Caddo Parish (non-voting)  
Mr. Chris Petro – NLCOG  
Dr. Shelly Barrett – NLCOG  
Mrs. Rita Barnette – NLCOG

#### **Call to Order**

Mr. Blanton called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

#### **Public Comments**

Mr. Blanton called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. John Perkins. Mr. John Perkins thanked the group and stated he wanted to reiterate his comments from the previous meeting. He again thanked staff for providing the model information requested by the Allendale Strong group for the consultants use and review. Mr. Perkins stated that Allendale Strong is working with Mr. Norm Marshall of Smart Mobility. He further stated that a memo had been submitted to NLCOG staff noting some issues that Mr. Marshall saw with the model. Mr. Perkins noted that Allendale Strong supports Build Alternative 5, however they would prefer their proposed Business Boulevard Alternative in leu of an interstate highway. He further stated that the group has had discussions with the Federal Highways Administrations Civil Rights division on the project and potential for actions.

## **Financial**

### **Quarterly Financials**

Mr. Rogers presented the Quarterly Financial Report for the time period of July 01, 2021 thru March 31, 2022. Mr. Rogers noted the first page represented expenses to date and the second page represented the balance sheet. Mr. Blanton called for a motion to approve the financial report. Mr. Ford was the first to motion, and Mr. Henington seconded. All approved and motion passed.

### **Fiscal Year 2023 Budget**

Mr. Kent Rogers stated that this is an introduction of the Fiscal Year 2023 Budget for public comment. Mr. Rogers presented proposed budget summary attached. Mr. Ford asked if the proposed budget included funding for the current unfilled positions. Mr. Rogers stated that it did and that he hoped to replace one of those positions in the very near future.

Mr. Blanton called for a motion to introduce the proposed Fiscal Year 2023 Budget for public comment. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

## **Legal Report**

Mr. Rogers stated that Mr. Chevallier apologized for not being able to make the meeting today and that at current there was nothing to report.

## **Other Business**

### **1. Eagleview/Pictometry Contract for Aerial Photography**

The next item on the agenda was for approval is ratification of an amendment to the contract with Eagleview/Pictometry for aerial photography upgrades. Mr. Rogers noted that the contractor had presented an opportunity to upgrade the resolution of the photography work but that approval was needed prior to today's meeting. Mr. Rogers noted that he had spoken to the chair, Dr. Wilson, Mr. Henington, and others with respect to the work. The members concurred that we should move forward with the upgrades. Mr. Rogers presented a copy of the amendment to the group along with documentation of the Chairs actions. Mr. Blanton called for a motion to ratify the amendment to the contract. Mr. Henington was the first to motion, and Mr. Brown seconded. All approved and motion passed.

### **2. Approval of Minutes**

The next item on the agenda was for approval of the minutes from the January 21, 2022 meeting. Mr. Blanton called for a motion to approve the minutes. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

### **3. Announcements**

Mr. Rogers stated that Dr. Shelly Barrett had been nominated as a Community Hero for the Bossier Chamber of Commerce Salute to Community Heroes.

**Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Brown moved to adjourn; Mr. Henington second, and the meeting was adjourned.

  
J. Kent Rogers, Secretary



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## **Board of Directors**

**Friday May 27, 2022 9:30 am**

1<sup>st</sup> Floor Seminar Room

625 Texas Street Shreveport, LA 71101

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL**

### **WELCOME & INTRODUCTIONS**

### **PUBLIC COMMENTS**

### **FINANCIAL**

#### **Fiscal Year 2023 Budget**

[Adoption of Fiscal Year 2023 Budget](#)

[Fiscal Year 2023 Budget Summary](#)

### **LEGAL REPORT**

### **OTHER BUSINESS**

#### **BKI Contract Extension for LA 3132 (Inner Loop) Extension**

[Approval of a No Cost Time Extension for the LA 3132 \(Inner Loop\) Extension EA](#)

#### **Fiscal Year 2023 Meeting Dates, Members, and Officers**

[Adoption of Schedule of Meetings, Members, and Officers for Fiscal Year 2023](#)

#### **Approval of Minutes**

Approval of the Minutes of April 22, 2022

#### **Announcements**

### **ADJOURN**

Unless there is a need the June 24, 2022, will be canceled.

Our next meeting will be July 22, 2022, 9:30 am 625 Texas Street Shreveport, LA 71101

## **Board of Directors Meeting**

### **MINUTES**

**Friday, May 27, 2022 (9:30 AM)**

625 Texas Street, Suite 200  
Shreveport, LA 71101

#### **Members Present**

Mr. Butch Ford – Bossier Parish  
Mr. Bruce Blanton – Webster Parish  
Mr. Steven Brown – DeSoto Parish  
Dr. Woodrow Wilson – Caddo Parish

#### **Members Absent**

Mayor Adrian Perkins – City of Shreveport  
Mayor Tommy Chandler – City of Bossier City  
Mr. Charles Henington – Caddo Tax Assessor

#### **Others Present**

Mr. Kent Rogers – NLCOG  
Mr. Josh Chevallier – BMKS, legal counsel  
Mr. Chris Petro – NLCOG  
Mrs. Rita Barnette – NLCOG

#### **Call to Order**

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present. There was a brief discussion on attendance and based on the proposed calendar later in the agenda there may be some issues.

#### **Public Comments**

Dr. Wilson called for public comments. Mr. Rogers stated that no comment cards had been turned in.

#### **Financial**

##### **Fiscal Year 2023 Budget**

Mr. Kent Rogers stated that the Fiscal Year 2023 Budget has been out for public comment and received only one minor comment with reference to the FHWA PL contract number. Mr. Rogers presented proposed budget summary. Dr. Wilson called for a motion to adopt the proposed Fiscal Year 2023 Budget. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

## **Legal Report**

Mr. Chevallier commented there was no threatened or pending litigation. Mr. Chevallier noted that they along with NLCOG staff have received some comments back from Ms. Dorothy Wiley from Allendale Strong with reference to their public records request pertaining to the NLCOG Travel Demand Model. He further noted the committee may need to enter into an executive session to address a potential consultant contract to assist with responses. Dr. Wilson asked if this was going to cost NLCOG some money with Mr. Chevallier responding affirmatively.

## **Other Business**

### **1. BKI Contract Extension for LA 3132 (Inner Loop) Extension**

The next item on the agenda was for approval of a no cost time extension to Burk-Kleinpeter, Inc contract for the LA 3132 (Inner Loop) Extension. Mr. Rogers noted that the extension was for BKI to finalize the FONSI based on comments back from the MPO and then to close out the contract. Dr. Wilson called for a motion to the contract extension. Mr. Ford was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

### **2. Fiscal Year 2023 Meeting Dates, Members, and Officers**

Dr. Wilson asked Mr. Rogers to present the proposed meeting dates, members, and officers to the committee. Mr. Rogers stated that as in the past few years the Board would be meeting roughly every six weeks on a Friday morning at 9:30 am or directly following the MPO meetings. Mr. Rogers referred to the listing provided in the members packets. Mr. Rogers went on to list the members of the Board for the upcoming fiscal year and that those remain the same. Mr. Rogers then presented the list of proposed officers for Fiscal Year 2023 with Mr. Bruce Blanton serving as Chair and Mayor Chandler serving as Vice Chair. Mr. Brown noted that he would be absent for a few of the meetings and that we need to urge those who do not participate regularly that they need to do so. Mr. Rogers stated that his conversation with Mayor Chandler was about serving as Vice Chair for FY 23 and then Chair for FY 24 and he agreed to serve. Mr. Rogers noted that Mr. Henington was in Baton Rouge at a statewide assessors meeting.

Dr. Wilson entertained a motion to adopt the Fiscal Year 2023 MPO Meeting Schedule, Members, and Officers. Mr. Brown motioned first, and Mr. Ford seconded All approved and motion passed.

### **3. Approval of Minutes**

The next item on the agenda was for approval of the minutes from the April 22, 2022 meeting. Dr. Wilson called for a motion to approve the minutes. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

#### **4. Announcements**

Mr. Rogers stated that Mr. Dinero Washington was recognized as the Transit Operator of the Year by the national association, and that Dr. Shelly Barrett was recognized as a Community Hero for the Bossier Chamber of Commerce Salute to Community Heroes.

#### **Adjourn**

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Ford moved to adjourn; Mr. Brown second, and the meeting was adjourned.

A handwritten signature in blue ink that reads "J. Kent Rogers". The signature is written in a cursive, flowing style. The "J" is large and loops around the "K". The "R" has a long, sweeping tail that extends to the right. The signature is positioned above a horizontal line.

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J. Kent Rogers, Secretary