



625 Texas Street, Suite 200 | Shreveport, LA 71101
318.841.5950 | F 318.841.5952 | www.nlcog.org

Board of Directors

**Friday, July 16, 2021 9:30 am or immediately following the MPO Meeting
Regional Commerce Center 2nd Floor Steering Room
600 Doug Attaway Blvd, Shreveport, LA 71115**

AGENDA

CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

First Order of Business

- 1. Bossier Parish Appointment of Joe E. "Butch" Ford, Jr. as representative to NLCOG Board of Directors**

FINANCIAL

- 2. Fiscal Year 2021 Financial Audit Letter of Engagement**
[Heard, McElroy & Vestal, LLC FY2021 Letter of Engagement](#)
- 3. Fiscal Year 2021 End of Year Financial Report (pre audit)**
[Fiscal Year 2020 End of Year Financials \(pre audit\)](#)

LEGAL REPORT

OTHER BUSINESS

- 4. Approval of Minutes**
[June 18, 2021 Minutes](#)
- 5. Announcements**
[Revised Meeting Schedule, Members, & Officers](#)

ADJOURN

Next Regular Scheduled Meeting – August 27, 2021, 9:30 am.



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors Meeting

MINUTES

Friday July 23, 2021 (9:30 AM)

Caddo-Bossier Port Commission

6000 Doug Attaway Blvd
Shreveport, LA 71115

Members Present

Mr. Steve Brown – DeSoto Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mr. Bruce Blanton – Webster Parish
Mr. Charles Henington – Caddo Tax Assessor

Members Absent

Mr. Butch Ford – Bossier Parish Police Jury
Mayor Adrian Perkins – City of Shreveport
Mayor Tommy Chandler – City of Bossier City

Others Present

Mr. Kent Rogers – NLCOG
Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea
Mr. William Altimus – Bossier Parish Police Jury
Mr. Tyler Comeaux – Port of Shreveport-Bossier
Mr. John Perkins – Allendale Strong
Mr. Kyle Robertson – Webster Deputy Assessor
Mr. Nick Cox – Webster Parish Police Jury
Mrs. Rita Barnette – NLCOG
Ms. Lacy Sargent – NLCOG

Call to Order

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Dr. Wilson called for public comments. No public comment cards were turned in.

First Order of Business

- 1. Bossier Parish Appointment of Joe E. “Butch” Ford, Jr. as representee to NLCOG Board of Directors**

Mr. Rogers presented a letter received from Bossier Parish Police Jury stating that they ratified approval of the appointment of Mr. Joe E. "Butch" Ford to the Northwest Louisiana Council of Government's Metropolitan Planning Organization (MPO) and the Board of Directors, effective July 1, 2021.

Financial

2. Fiscal Year 2021 Financial Audit Letter of Engagement

Mr. Rogers presented the fiscal year 2021 financial audit letter of engagement. Dr. Wilson called for a motion to approve the letter of engagement with Heard, McElroy & Vestal, LLC for fiscal year 2021 audit services. Mr. Brown was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

3. Fiscal Year 2021 End of Year Financial Report (pre audit)

Mr. Rogers presented the fiscal year 2021 end of year report pre audit. Dr. Wilson called for a motion to accept the financial report. Mr. Henington was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

Legal Report

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. The only report is that a public records request was received by Allendale Strong, as mentioned in the prior meeting. They are working on collecting on the requested documents for the request.

Other Business

4. Approval of Minutes

The next item on the agenda was for approval of the minutes from the June 18, 2021 meeting. Dr. Wilson called for a motion to approve the minutes with an adjustment to the Legal Report section. Mr. Brown was the first to motion, and Dr. Wilson seconded. All approved and motion passed.

5. Announcements

Mr. Rogers presented the revised meeting schedule, members, and officers.

Adjourn

With no remaining agenda items, The Chair entertained a motion to adjourn. Dr. Wilson moved to adjourn; Mr. Henington seconded, and the meeting was adjourned.



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors

**Friday November 19, 2021 9:30 am or immediately following the MPO Meeting
Regional Commerce Center 2nd Floor Steering Room
600 Doug Attaway Blvd, Shreveport, LA 71115**

AGENDA

CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

FINANCIAL

- 1. Fiscal Year 2021 Audit Compliance Questionnaire**
[Approval of Louisiana Compliance Questionnaire](#)
- 2. Fiscal Year 2022 Quarterly Financial Report**
[Approval of Fiscal Year 2022 First Quarter Financial Report](#)
- 3. Fiscal Year 2022 Budget Amendment**
[Approval of Fiscal Year 2022 proposed Budget Amendments](#)

LEGAL REPORT

OTHER BUSINESS

- 4. Retirement Plan Modifications**
[Approval of Retirement Plan Employer Contributions](#)
- 5. Approval of Minutes**
[Approval of the Minutes of July 23, 2021](#)
- 6. Announcements**

ADJOURN

Next Regular Scheduled Meeting – December 17, 2021, 9:30 am.



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors Meeting

MINUTES

Friday November 19, 2021 (9:30 AM)

Caddo-Bossier Port Commission

6000 Doug Attaway Blvd
Shreveport, LA 71115

Members Present

Mr. Butch Ford – Bossier Parish Police Jury
Mr. Steve Brown – DeSoto Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mr. Bruce Blanton – Webster Parish
Mayor Tommy Chandler – City of Bossier City

Members Absent

Mayor Adrian Perkins – City of Shreveport
Mr. Charles Henington – Caddo Tax Assessor

Others Present

Mr. Kent Rogers – NLCOG
Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea
Mr. John Perkins – Allendale Strong
Mr. William Bradford – Tim James, INC.
Mrs. Erin Buchanan – LaDOTD
Dr. Shelly Barrett – NLCOG
Ms. Lacy Sargent – NLCOG

Call to Order

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Dr. Wilson called for public comments. No public comment cards were turned in.

Financial

1. Fiscal Year 2021 Audit Compliance Questionnaire

Mr. Rogers presented the fiscal year 2021 audit compliance questionnaire. Dr. Wilson called for a motion to approve Louisiana compliance questionnaire. Mr. Blanton was the first to motion, and Mayor Chandler seconded. All approved and motion passed.

2. Fiscal Year 2022 Quarterly Financial Report

Mr. Rogers presented the fiscal year 2022 quarterly financial report. Dr. Wilson called for a motion to accept the financial report. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

3. Fiscal Year 2022 Budget Amendment

Mr. Rogers presented the fiscal year 2022 budget amendment. Dr. Wilson called for a motion to accept the fiscal year 2022 proposed budget amendments. Mr. Blanton was the first to motion, and Mr. Brown seconded. All approved and motion passed.

Legal Report

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. They have been working on the public records request from Allendale Strong. At this time, they are awaiting the comment of Allendale Strong's consultant. Responses have been prepared and the fees have been waved for this data.

Other Business

4. Retirement Plan Modifications

Mr. Rogers presented the retirement plan modifications. Dr. Wilson called for a motion to accept the retirement plan employer contributions. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

5. Approval of Minutes

The next item on the agenda was for approval of the minutes from the July 23, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

6. Announcements

Mr. Rogers stated that he would like to move the meetings back to the NLCOG office if everyone agrees to do so.

Adjourn

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors

Friday December 17, 2021 9:30 am
625 Texas Street, 1st Floor Seminar Room
Shreveport, LA 71115

AGENDA

CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

First Order of Business

1. [DeSoto Parish Letter designating Steve Brown as DeSoto Parish Representative](#)

FINANCIAL

LEGAL REPORT

OTHER BUSINESS

2. **Eagleview/Pictometry Contract**
[Approval of Contract for Aerial Photography](#)
3. **No Cost Time Extension for BKI on LA 3132 (Inner Loop) Extension EA**
4. **Approval of Minutes**
[Approval of the Minutes of November 19, 2021](#)
5. **Announcements**

Just a reminder we will be returning to NLCOG office beginning January 21, 2022

ADJOURN

Next Regular Scheduled Meeting – January 21, 9:30 am 625 Texas Street Shreveport, LA 71101



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors Meeting

MINUTES

Friday December 17, 2021 (9:00 AM)

Caddo-Bossier Port Commission

6000 Doug Attaway Blvd
Shreveport, LA 71115

Members Present

Mr. Steve Brown – DeSoto Parish Police Jury
Dr. Woody Wilson – Caddo Parish Commission
Mr. Bruce Blanton – Webster Parish
Mr. Charles Henington – Caddo Tax Assessor

Members Absent

Mr. Butch Ford – Bossier Parish Police Jury
Mayor Adrian Perkins – City of Shreveport
Mayor Tommy Chandler – City of Bossier City

Others Present

Mr. Kent Rogers – NLCOG
Mr. Bill Altimus – Bossier Parish
Mr. John Perkins – Allendale Strong
Mrs. Rita Arnold – NLCOG
Mr. Chris Petro – NLCOG
Ms. Lacy Sargent – NLCOG

Call to Order

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Dr. Wilson called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. John Perkins.

Mr. John Perkins stated that he was present on behalf of Allendale Strong. He talked about the concern for Highway 3132. He mentioned that the people of Shreveport voted for a no build. He says to fix the bad before the add.

First Order of Business

- 1. DeSoto Parish Letter designating Steve Brown as DeSoto Parish Representative**

Mr. Rogers presented the DeSoto Parish letter designating Steve Brown as DeSoto Parish representative.

Financial

None to report

Legal Report

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. They have been working on the public records request from Allendale Strong. At this time, they are awaiting the comment of Allendale Strong's consultant. Responses have been prepared and the fees have been waved for this data.

Other Business

2. Eagleview/Pictometry Contract

Mr. Rogers presented the pictometry contract with Eagleview. Dr. Wilson called for a motion to approve the contract with Eagleview. Mr. Henington was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

3. No Cost Time Extension for BKI on LA 3132 (Inner Loop) Extension EA

Mr. Rogers presented the no cost time extension for BKI on LA 3132 (Inner Loop) Extension EA. Dr. Wilson called for a motion to approve the No Cost Time Extension to BKI for the LA 3132 (Inner Loop) Extension EA. Dr. Wilson was the first to motion, and Mr. Brown seconded. All approved and motion passed.

4. Approval of Minutes

The next item on the agenda was for approval of the minutes from the November 19, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Mr. Blanton was the first to motion, and Mr. Brown seconded. All approved and motion passed.

5. Announcements

Mr. Rogers stated that the meetings will be returning to NLCOG office. Also, we congratulated Mr. Kent Rogers for being with NLCOG for 30 years.

Adjourn

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.



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Board of Directors

Friday January 21, 2022 9:30 am

Join Zoom Meeting

<https://us06web.zoom.us/j/81012708738?pwd=akVCOEdDTndlV3NaMmtlTlBhekdvZz09>

Meeting ID: 810 1270 8738

Passcode: 368645

AGENDA

CALL TO ORDER

[COVID 19 Virtual Certification](#)

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

FINANCIAL

FY 2021 Audit Report

[Approval of the Fiscal Year 2021 Audit Report](#)

Quarter Financials

[Approval of the Quarterly Financial Report](#)

LEGAL REPORT

OTHER BUSINESS

- 1. Approval of Minutes**
[Approval of the Minutes of December 17, 2021](#)

- 2. Announcements**

ADJOURN

Next Regular Scheduled Meeting – March 9, 9:30 am 625 Texas Street Shreveport, LA 71101



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors Meeting

MINUTES

Friday, January 21, 2021 (9:30 AM)

NLCOG – ZOOM Meeting

625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present

Mr. Butch Ford – Bossier Parish
Mr. Bruce Blanton – Webster Parish
Mr. Steven Brown – DeSoto Parish
Dr. Woodrow Wilson – Caddo Parish

Members Absent

Mayor Adrian Perkins – City of Shreveport
Mayor Tommy Chandler – City of Bossier City
Mr. Charles Henington – Caddo Tax Assessor

Others Present

Mr. Kent Rogers – NLCOG
Mr. Joshua Chevallier – Bradley Murchison Kelly & Shea
Senator Barrow Peacock – Louisiana State Senate District 37
Mrs. Amanda Nottingham – Project Coordinator for the City of Bossier
Mr. William Altimus – Port of Shreveport-Bossier
Mr. Tyler Comeaux – Port of Shreveport-Bossier
Mr. Jon Flair – Heard McElroy & Vestal
Mr. John Perkins – Allendale Strong
Mr. David Hackney – Citizen of Shreveport
Mr. Chris Petro – NLCOG
Dr. Shelly Barrett – NLCOG
Mrs. Rita Barnette – NLCOG
Mrs. Heidi Stewart – NLCOG
Mrs. Lisa Frazier – NLCOG

Call to Order

Dr. Wilson called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Dr. Wilson called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. David Hackney.

Mr. David F. Hackney sent in an email, and it reads as follows:

Hi,

My name is David F. Hackney, and I am a resident of Shreveport.

I am viewing the NLGOG webpage at 3:15 pm on Jan 20, 2022 (<http://www.nlcog.org/BOD/Default.html>)

1. I don't see an AGENDA posted for the Jan 21, 2022, BOD meeting. Has the legal requirement been met or violated?
2. The archived 2021 BOD agendas & minutes (http://www.nlcog.org/Meetings/2021_BOD_AgendasMinutes.pdf) is not very well organized and appears to have omissions. Can it be corrected and properly organized?
3. I would like entered into the minutes, of either the 1/21/22 meeting or the next meeting, the 2021 attendance record of each board member.
4. I would like the NLCOG BOD to make a statement on the HWY 3132 propose extension and the alternate proposal from Tim James, Inc to build a private toll road in bridge.
 - a. What is the process for evaluating the competing proposals?
 - b. Who or what government body is the approving authority for the Tim James, Inc proposal?
 - c. What is their legal authority?
 - d. What is the public review and comment period for the Tim James, Inc proposal?
 - e. Will the approving authority entertain alternate or competing alternatives to the Tim James, Inc proposal?
5. I attempted to attend the December 17, 2021, NLCOG BOD meeting at the Caddo-Bossier Port Commission. A last-minute change moved the meeting to downtown. The 24-hour public notice requirement for a change was questionable. I spoke with a lady in the NLCOG office, and she said the change notice was on Facebook around 9am. I asked if it was on the website and got no reply.

Regards,

David F. Hackney, P.E.
9660 Railsback Ridge
Shreveport, LA 71106
318-210-1475

Mr. Rogers stated that he will respond to his email later today.

Financial

FY 2021 Audit Report

Mr. Rogers presented the FY 2021 Audit Report. Dr. Wilson called for a motion to approve the fiscal year 2021 audit report. Mr. Brown was the first to motion, and Mr. Blanton seconded. All approved and motion passed.

Quarter Financials

Mr. Rogers presented the fiscal year 2022 quarterly report. Dr. Wilson called for a motion to approve the fiscal year 2022 quarterly report. Mr. Brown was the first to motion, and Dr. Wilson seconded. All approved and motion passed.

Legal Report

Mr. Joshua Chevallier stated that there were no legal issues concerning NLCOG currently. The public records response from Allendale Strong has been finalized. Also, a response was made to representee Cedric Glover for the same data on the same date.

Other Business

1. Approval of Minutes

The next item on the agenda was for approval of the minutes from the December 17, 2021 meeting. Dr. Wilson called for a motion to approve the minutes. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

2. Announcements

None at this time

Adjourn

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Blanton moved to adjourn; Dr. Wilson seconded, and the meeting was adjourned.

J. Kent Rogers, Secretary



625 Texas Street, Suite 200 | Shreveport, LA 71101
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Board of Directors

Friday April 22, 2022 9:30 am

1st Floor Seminar Room

625 Texas Street Shreveport, LA 71101

AGENDA

CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

FINANCIAL

Quarter Financials

[Approval of the Quarterly Financial Report](#)

Fiscal Year 2023 Budget

[Introduction of Fiscal Year 2023 Budget for Public Comment](#)

[Fiscal Year 2023 Budget Summary](#)

LEGAL REPORT

OTHER BUSINESS

Eagleview/Pictometry Contract for Aerial Photography

[Ratification of Amendment to the Contract for Aerial Photography](#)

Approval of Minutes

[Approval of the Minutes of January 21, 2022](#)

Announcements

ADJOURN

Next Regular Scheduled Meeting – May 27, 2022, 9:30 am 625 Texas Street Shreveport, LA 71101



625 Texas Street, Suite 200 | Shreveport, LA 71101
318.841.5950 | F 318.841.5952 | www.nlcog.org

Board of Directors Meeting

MINUTES

Friday, April 22, 2022 (9:30 AM)

625 Texas Street, Suite 200
Shreveport, LA 71101

Members Present

Mr. Butch Ford – Bossier Parish
Mr. Bruce Blanton – Webster Parish
Mr. Steven Brown – DeSoto Parish
Mr. Charles Henington – Caddo Tax Assessor

Members Absent

Mayor Adrian Perkins – City of Shreveport
Mayor Tommy Chandler – City of Bossier City
Dr. Woodrow Wilson – Caddo Parish

Others Present

Mr. Kent Rogers – NLCOG
Mrs. Amanda Nottingham – Representing Bossier City (non-voting)
Mrs. Erica Bryant – Representing Caddo Parish (non-voting)
Mr. Chris Petro – NLCOG
Dr. Shelly Barrett – NLCOG
Mrs. Rita Barnette – NLCOG

Call to Order

Mr. Blanton called the meeting to order and asked Mr. Rogers for a roll call. A quorum was present.

Public Comments

Mr. Blanton called for public comments. Mr. Rogers stated that one comment card had been turned in by Mr. John Perkins. Mr. John Perkins thanked the group and stated he wanted to reiterate his comments from the previous meeting. He again thanked staff for providing the model information requested by the Allendale Strong group for the consultants use and review. Mr. Perkins stated that Allendale Strong is working with Mr. Norm Marshall of Smart Mobility. He further stated that a memo had been submitted to NLCOG staff noting some issues that Mr. Marshall saw with the model. Mr. Perkins noted that Allendale Strong supports Build Alternative 5, however they would prefer their proposed Business Boulevard Alternative in lieu of an interstate highway. He further stated that the group has had discussions with the Federal Highways Administrations Civil Rights division on the project and potential for actions.

Financial

Quarterly Financials

Mr. Rogers presented the Quarterly Financial Report for the time period of July 01, 2021 thru March 31, 2022. Mr. Rogers noted the first page represented expenses to date and the second page represented the balance sheet. Mr. Blanton called for a motion to approve the financial report. Mr. Ford was the first to motion, and Mr. Henington seconded. All approved and motion passed.

Fiscal Year 2023 Budget

Mr. Kent Rogers stated that this is an introduction of the Fiscal Year 2023 Budget for public comment. Mr. Rogers presented proposed budget summary attached. Mr. Ford asked if the proposed budget included funding for the current unfilled positions. Mr. Rogers stated that it did and that he hoped to replace one of those positions in the very near future.

Mr. Blanton called for a motion to introduce the proposed Fiscal Year 2023 Budget for public comment. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

Legal Report

Mr. Rogers stated that Mr. Chevallier apologized for not being able to make the meeting today and that at current there was nothing to report.

Other Business

1. Eagleview/Pictometry Contract for Aerial Photography

The next item on the agenda was for approval is ratification of an amendment to the contract with Eagleview/Pictometry for aerial photography upgrades. Mr. Rogers noted that the contractor had presented an opportunity to upgrade the resolution of the photography work but that approval was needed prior to today's meeting. Mr. Rogers noted that he had spoken to the chair, Dr. Wilson, Mr. Henington, and others with respect to the work. The members concurred that we should move forward with the upgrades. Mr. Rogers presented a copy of the amendment to the group along with documentation of the Chairs actions. Mr. Blanton called for a motion to ratify the amendment to the contract. Mr. Henington was the first to motion, and Mr. Brown seconded. All approved and motion passed.

2. Approval of Minutes

The next item on the agenda was for approval of the minutes from the January 21, 2022 meeting. Mr. Blanton called for a motion to approve the minutes. Mr. Ford was the first to motion, and Mr. Brown seconded. All approved and motion passed.

3. Announcements

Mr. Rogers stated that Dr. Shelly Barrett had been nominated as a Community Hero for the Bossier Chamber of Commerce Salute to Community Heroes.

Adjourn

With no remaining agenda items, The Chair entertained a motion to adjourn. Mr. Brown moved to adjourn; Mr. Henington second, and the meeting was adjourned.


J. Kent Rogers, Secretary



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Board of Directors

Friday May 27, 2022 9:30 am

1st Floor Seminar Room

625 Texas Street Shreveport, LA 71101

AGENDA

CALL TO ORDER

ROLL CALL

WELCOME & INTRODUCTIONS

PUBLIC COMMENTS

FINANCIAL

Fiscal Year 2023 Budget

[Adoption of Fiscal Year 2023 Budget](#)

[Fiscal Year 2023 Budget Summary](#)

LEGAL REPORT

OTHER BUSINESS

BKI Contract Extension for LA 3132 (Inner Loop) Extension

[Approval of a No Cost Time Extension for the LA 3132 \(Inner Loop\) Extension EA](#)

Fiscal Year 2023 Meeting Dates, Members, and Officers

[Adoption of Schedule of Meetings, Members, and Officers for Fiscal Year 2023](#)

Approval of Minutes

Approval of the Minutes of April 22, 2022

Announcements

ADJOURN

Unless there is a need the June 24, 2022, will be canceled.

Our next meeting will be July 22, 2022, 9:30 am 625 Texas Street Shreveport, LA 71101