

## Request for Qualifications (RFQ)

### Northwest Louisiana Regional Active Transportation Plan

The Northwest Louisiana Council of Governments (NLCOG) requests qualified consultants to develop a Regional Active Transportation Plan for the Northwest Louisiana Metropolitan Planning Organization (MPO). This plan will become the staged improvement plan for non-motorized projects to be included as an amendment to the current Metropolitan Transportation Plan. Presently, the MPO area encompasses the parishes of Bossier, Caddo, DeSoto, and Webster along with the cities of Bossier City and Shreveport. Respondents to this RFQ must submit the following:

- Five (5) bound copies of the firm's qualifications and proposed work effort.
- All items listed under **MINIMAL SUBMITTAL REQUIREMENTS within the scope.**

*NLCOG is encouraging a disadvantaged business enterprise (DBE) goal of 10%.*

The short-listed Consultant/Teams may be required to make formal presentations to the MPO prior to final selection. Each firm that is a member of a team will be required to present how they plan to address their portion of the project. The number of teams recommended to be placed on the Short List is dependent upon the number of qualified submissions received.

All proposals must be sent to:  
Northwest Louisiana Council of Governments  
Attn: Regional Active Transportation Plan  
625 Texas Street, Suite 200  
Shreveport, Louisiana 71101  
318-841-5950

The proposal must be received by 3:00pm C.S.T. on 09/06/2023. Electronic submittals can be submitted in addition to the five bound copies. Please direct any questions to J. Kent Rogers, via email at [kent.rogers@nlcog.org](mailto:kent.rogers@nlcog.org) or Chris Petro, AICP via email at [chris.petro@nlcog.org](mailto:chris.petro@nlcog.org). A list of received questions and responses will be posted on our website. All proposals arriving after the deadline will not be considered. Scope of Services including Minimum Submission Requirements may be obtained by contact NLCOG at the phone number or address above or via web at [www.nlcog.org](http://www.nlcog.org).